LOCAL SUMMER PROGRAM SURVEY INSTRUCTIONS

Thank you for administering the summer program surveys. The results will be used to improve future summer programs in our effort to promote postsecondary education for GEAR UP students. Please administer the survey in the last couple of days of camp to allow students enough time to experience the benefits of the camp and to respond more completely to the survey.

Summer programs have two options for students to complete the survey. The survey can either be completed online or as a paper and pencil survey. Please find below the instructions for each option.

1) Administer the Survey Online
For your students to complete the survey online, have them go to one of the following URL:
It is important to monitor when students complete the survey to answer any questions as well as to provide technical assistance when needed. Please make sure to have the student select the name of their school as well as the name of the summer program.

2) Administer the Survey as Paper and Pencil
When administering the survey as paper and pencil, please have your students use a black pen or a #2 pencil to fill out the survey and encourage them to “bubble” completely. It is important monitor students as they complete it to answer any questions as well as to provide technical assistance if needed. Additionally, please make sure that students answer the first question on the survey - the name of their school as well as the name of the summer program attended.

Once all the surveys have been completed, please mail them back within five days of the conclusion of the camp to:

Montana GEAR UP
Office of the Commissioner of Higher Education
ATTN: Andrea Rankin
P.O. Box 203201
Helena, MT 59620-3201

Thank you for your assistance!