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# Developing OER for Career and Technical Education

**Application**

*All activities must be completed, and funds expended by June 30, 2025.*

1. **Name:**

**Title:**

**Institution:**

**Email:**

**Names, titles, institution of others affiliated with the project:**

**Total amount requested:**

1. Provide a brief description of the proposed project and how the project will support growth of OER in CTE fields (500 words max).
2. Provide a statement of anticipated impact for students and/or faculty.

1. If applicable, provide course, title, section number, frequency, and max enrollment for courses using newly adopted OER (include for all courses for proposed activities).
2. If applicable, provide cost of current textbook that newly adopted OER will replace.

1. For trainings or events, provide brief description, intended audience, number of participants, and intended outcomes.
2. For travel or attendance at a hosted event, provide event information and how the event supports growth of OER in CTE.

1. Please include a proposed budget. Worksheet below.

**OER Budget Worksheet**

Title of Project:

Project Start Date: Project End Date: **June 30, 2025**

|  |  |  |
| --- | --- | --- |
|  | **Perkins OER Grant Funds Description\*** | TOTAL |
| 1. Staff
 |  |  |
| Stipends |  |  |
| Benefits |  |  |
| In-State Travel |  |  |
| Out-of-State Travel |  |  |
| Professional Development (Registration fees, etc.) |  |  |
| Other |  |  |
| 1. Indirect/Overhead Indirect Cost **@ 5% maximum**
 |  |  |
| Other (Include explanation) |  |  |
| COLUMN TOTAL |  |  |

\*Please provide a detailed explanation of budget requests. For stipends, identify hourly rates and projected hours for a detailed, specified task. Travel should include reason for travel, destination, dates, and appropriate rates for mileage reimbursement, travel stipends, and GSA rates for lodging.