

**MONTANA BOARD OF REGENTS OF HIGHER EDUCATION**  
**Policy and Procedures Manual**

SUBJECT: ACADEMIC AFFAIRS

Policy 303.7.– Distance Education

***Effective: Adopted: November 4, 1988; Revised: September 22, 2011; Revised January 5, 2021; Revised May 16, 2024***

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I. Board Policy

A. Faculty training and development of courses or programs will follow the core principles of quality online course design as developed, adopted, and defined by the Distance Education Advisory Council (DEAC).

B. Campuses will comply with U.S. Department of Education and the National Council for State Authorization Reciprocity Agreements (NC-SARA) requirements regarding notifications and consumer protection disclosures for distance education students.

C. Course-related content

1. Copyright and intellectual property protection (see also BOR Policy 406)

- a. Campuses offering distance education courses shall ensure compliance with all applicable copyright laws governing the use and transmission of films, videotapes, recordings, performances, and other protected works, as well as the reproduction of printed materials prior to the offering or transmission of the course.
- b. Campuses offering distance education courses shall ensure compliance with all laws, as well as MUS or institutional policies relating to the protection of intellectual property prior to the offering or transmission of the course.