

September 18, 2025

**ITEM 220-1004-R0925**

**Request for Authorization to Enter into Off-Campus Lease with Hamilton Public Schools; University of Montana-Bitterroot College**

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**THAT**

Consistent with the Board's authority to manage and control the Montana University System and Board of Regents Policy 1003.6, the Board of Regents of the Montana University System authorizes the University of Montana to renew its off-campus lease for space to accommodate the University of Montana Bitterroot College in Hamilton.

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**EXPLANATION**

- 1) The one-year lease agreement with Hamilton Public Schools for the site at 103 S 9th Street, Hamilton MT 59840 has a total value of \$105,325, which exceeds the \$25,000 threshold noted in BOR Policy 1003.6.
- 2) The lease amount is \$80,325, the same amount as AY25. The AY26 contract has been amended by adding \$25,000 to include custodial services. These were previously paid separately.
- 3) It is to be paid in one October installment to the Hamilton Public Schools.
- 4) The lease term is July 1, 2025 to June 30, 2026.
- 5) In 2015, the University of Montana Bitterroot College leased the site at 103 S 9th Street for \$1 per year for five years in exchange for building improvements that were paid for by the University of Montana Bitterroot College. As per a clause in the 2015 contract, this lease was extended from 2020-2021 and then again from 2021-2022 with the University of Montana Bitterroot College paying the \$1 annually along with utility payments for the building.

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**ATTACHMENTS**

Attachment #1: Lease Agreement