

THE MONTANA UNIVERSITY SYSTEM
Unit Name: Great Falls College Montana State University
 Inventory and Validation of Fees -- Fiscal Years 2020 and 2021

Tuition Rates per Semester for a Full Time Student

Category	FY 19 Actuals	FY 20 Proposed	\$ Increase	% Increase	FY 21 Proposed	\$ Increase	% Increase
Resident UG	1,376.00	1,376.00	-	0.0%	1,376.00	-	0.0%
Resident Grad							
WUE	2,064.00	2,064.00	-	0.0%	2,064.00	-	0.0%
Nonresident UG	4,822.00	4,822.00	-	0.0%	4,822.00	-	0.0%
Distance Ed Non-Res	2,752.00	2,752.00	-	0.0%	2,752.00	-	0.0%

Mandatory Fees per Semester for a Full Time Student (does not include proposed new counseling fee)

Category	FY 19 Actuals	FY 20 Proposed	\$ Increase	% Increase	FY 21 Proposed	\$ Increase	% Increase
Resident UG	316.98	325.41	8.43	2.7%	333.91	8.50	2.6%
Resident Grad							
WUE	316.98	325.41	8.43	2.7%	333.91	8.50	2.6%
Nonresident UG	316.98	325.41	8.43	2.7%	333.91	8.50	2.6%
Distance Ed Non-Res *	268.98	276.87	7.89	2.9%	284.82	7.95	2.9%

*Do not pay Student Government or Campus Grounds & Safety Fees

Tuition and Mandatory Fees per Semester for a Full Time Student

Category	FY 19 Actuals	FY 20 Proposed	\$ Increase	% Increase	FY 21 Proposed	\$ Increase	% Increase
Resident UG	1,692.98	1,701.41	8.43	0.5%	1,709.91	8.50	0.5%
Resident Grad							
WUE	2,380.98	2,389.41	8.43	0.4%	2,397.91	8.50	0.4%
Nonresident UG	5,138.98	5,147.41	8.43	0.2%	5,155.91	8.50	0.2%
Distance Ed Non-Res	3,020.98	3,028.87	7.89	0.3%	3,036.82	7.95	0.3%

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
 Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: GREAT FALLS COLLEGE MONTANA STATE UNIVERSITY

CURRENT RATES

Course Credit	Registration Fee	Tuition Fee	Building Fee	Computer Fee	Student Government	Equipment Fee	Network Services Fee	Campus Grounds & Safety Fee	Library Fee	Resident Total	Nonres. Additional Tuition	Nonres. Total
1	30.00	114.67	6.61	12.36	30.00	3.31	3.08	1.50	1.65	203.18	287.17	490.35
2	30.00	229.34	13.22	16.98	30.00	6.62	6.16	3.00	3.30	338.62	574.34	912.96
3	30.00	344.01	19.83	21.60	30.00	9.93	9.24	4.50	4.95	474.06	861.51	1,335.57
4	30.00	458.68	26.44	26.22	30.00	13.24	12.32	6.00	6.60	609.50	1,148.68	1,758.18
5	30.00	573.35	33.05	30.84	30.00	16.55	15.40	7.50	8.25	744.94	1,435.85	2,180.79
6	30.00	688.02	39.66	35.46	30.00	19.86	18.48	9.00	9.90	880.38	1,723.02	2,603.40
7	30.00	802.69	46.27	40.08	30.00	23.17	21.56	10.50	11.55	1,015.82	2,010.19	3,026.01
8	30.00	917.36	52.88	44.70	30.00	26.48	24.64	12.00	13.20	1,151.26	2,297.36	3,448.62
9	30.00	1,032.03	59.49	49.32	30.00	29.79	27.72	13.50	14.85	1,286.70	2,584.53	3,871.23
10	30.00	1,146.70	66.10	53.94	30.00	33.10	30.80	15.00	16.50	1,422.14	2,871.70	4,293.84
11	30.00	1,261.37	72.71	58.56	30.00	36.41	33.88	16.50	18.15	1,557.58	3,158.87	4,716.45
12	30.00	1,376.00	79.32	63.18	30.00	39.72	36.96	18.00	19.80	1,692.98	3,446.00	5,138.98

FY19 FTE Rate	30.00	1,376.00	79.32	63.18	30.00	39.72	36.96	18.00	19.80	1,692.98	3,446.00	5,138.98
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FY 20

Proposed Increase	0.00	0.00	0.00	1.89	0.00	0.00	0.00	0.54	6.00	8.43	0.00	8.43
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FY20 FTE Rate	30.00	1,376.00	79.32	65.07	30.00	39.72	36.96	18.54	25.80	1,701.41	3,446.00	5,147.41
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Percent Increase	0.00%	0.00%	0.00%	2.99%	0.00%	0.00%	0.00%	3.00%	30.30%	0.50%	0.00%	0.16%
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FY 21

Proposed Increase	0.00	0.00	0.00	1.95	0.00	0.00	0.00	0.55	6.00	8.50	0.00	8.50
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FY21 FTE Rate	30.00	1,376.00	79.32	67.02	30.00	39.72	36.96	19.09	31.80	1,709.91	3,446.00	5,155.91
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Percent Increase	0.00%	0.00%	0.00%	3.00%	0.00%	0.00%	0.00%	2.97%	23.26%	0.50%	0.00%	0.17%
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THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
 Non-Mandatory Fees -- Rates per Semester

Unit Name: Great Falls College MSU									
NAME OF FEE	BOR AUTHORIZATION	CURRENT FY19 FEE	FY 20 FEE	% CHANGE	FY 21 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Registration Fee	123-101-R0504	30.00	30.00	0.0%	30.00	0.0%	310003	A nonrefundable fee charged to all registering students	
Building Fee	123-101-R0504	79.32	79.32	0.0%	79.32	0.0%	370003	Fee assessed all students for the building use and access	
Computer Fee	123-101-R0504	63.18	65.07	3.0%	67.02	3.0%	370012	The used to replace computers, software, maintenance or related items which benefit the instructional experience. Includes a flat fee for student email accounts	
Equipment Fee	123-101-R0504	39.72	39.72	0.0%	39.72	0.0%	370015	Purchase, maintenance, or lease of equipment to benefit educational programs	
Network Services Fee	123-101-R0504	36.96	36.96	0.0%	36.96	0.0%	333509	Purchase, maintenance, or lease of information technology or telecommunication equipment	
Library Fee	123-101-R0504	19.80	25.80	30.3%	31.80	23.3%	333003	For library acquisitions, books, manuscripts, monographs, and other collections or library needs	
Student Government	123-101-R0504	30.00	30.00	0.0%	30.00	0.0%	332003	A self-assessed fee to provide students representation to campus and other MUS and Board of Regent meetings, and including, but not limited to the support the operation of the Student Government and its committees.	
Campus Safety and Grounds Fee	151-104-R0511	18.00	18.54	3.0%	19.09	3.0%	370020	This fee assists with the costs of maintenance and improvements to campus grounds for usability and safety purposes. Typical uses include the maintenance of current and creation of new parking areas, establishment and upkeep of pedestrian corridors, after hours security personnel staffing	
Counseling Fee		0	7.50		15.00			Fee to provide on-site counseling for all students.	

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
Mandatory Fee changes - Rates per Semester

Unit Name:

	BOR	CURRENT		%		%		FY 18	FY18	
NAME OF FEE	AUTHORIZATION	FY19 FEE	FY 20 FEE	CHANGE	FY 21 FEE	CHANGE	FUND	Expenditures	Ending balance	DESCRIPTION
Mandatory Fees										
Campus Safety & Grounds Fee	151-104-R0511	18.00	18.54	3.0%	19.09	3.0%	370020	46,545.00	96,100.00	This fee assists with the costs of maintenance and improvements to campus grounds for usability and safety purposes. Typical uses include the maintenance of current and creation of new parking areas, establishment and upkeep of pedestrian corridors, after hours security personnel staffing
Increase of \$0.54/semester for a FT student. Current building security is after normal business hours during the semester, approximately 1500 hours per year at \$25 per hour, however these costs have been increasing. The increase in fees would allow us to continue security services at our current levels.										
Computer Fee	123-101-R0504	63.18	65.07	3.0%	67.02	3.0%	370012	138,997.00	69,061.00	The used to replace computers, software, maintenance or related items which benefit the instructional experience. Includes a flat fee for student email accounts
The computer fee is used to replace and/or maintain computers and software in the College's labs and classrooms. This fee covers the student cost of Office 365 and student email. Expenditures out of this fee help benefit the instructional experience and enhance student engagement. Costs for equipment and software continue to increase, thus necessitating a 3% increase to this fee. In addition, more software applications are being utilized across campus to increase learning, engagement, and retention. An increase in this fee will allow for utilization of these new offerings.										
Library Fee	123-101-R0504	1.65/credit	2.15/credit	30.3%	2.65/credit	23.3%	333003	49,219.00	28,627.00	For library acquisitions, books, manuscripts, monographs, and other collections or library needs
Per current BOR authorization 123-101-R0504, the Library Fee is a mandatory fee "for library acquisitions, books, manuscripts, monographs, and other collections or library needs." In 2017, the Great Falls College MSU Library together with the Montana academic library TRAILS consortium, purchased the ALMA Ex Libris unified library services platform. This software is vital to all library operations. The current annual ALMA subscription cost for Great Falls College MSU Weaver Library is \$15,468.89. The previous library services platform used by the academic libraries was roughly an annual cost of \$3,500. The transition of the unified library services platform from SIRSI to ALMA has resulted in an annual increase of \$11,968.89 and ALMA subscription costs are expected to increase 3% annually. In order to fund the annual cost of the ALMA unified library services platform, we are proposing an increase of the Library Fee from \$1.65 per credit to \$2.65.										
Counseling Fee		0.00	7.50	100.0%	15.00	100.0%				Provides basic mental health counseling services for students
In 2017, the Commissioner of Higher Education charged 5 task force working groups with "assessing student mental health services and suicide prevention efforts throughout the Montana University System and develop best practices and make recommendations for improvement." Recommendation #1 was to have a mental health clinician on every campus. This fee would phase in the cost of GFC to hiring a part time counselor, housed on campus. Number of hours would be limited based on fees collected. The increase in the 2nd year of the biennium would allow for additional hours of a counselor on site.										

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
Non-Mandatory Fees -- Rates per Semester

Unit Name: Great Falls College MSU			PROPOSED RATES								
NAME OF FEE	Course	BOR AUTHORIZATION	CURRENT FY19 FEE	FY 20 FEE	% CHANGE	FY 21 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION	
Current Unrestricted Fees											
Application Fee		80-001-R0793	30.00	30.00	0.0%	30.00	0.0%	310003	Fee for processing the college application and creating a student's academic file		
Admissions Fee		127-101-R0505	8.00	8.00	0.0%	8.00	0.0%	310003	Fee to make a certified copies of all of the relevant documents in students admissions file, and send it to the student's new school.	This fee will give students the information required to transfer between institutions.	
Course Audit Fee		58-7012-R0388	Per Credit	Per Credit		Per Credit		310003	Fee charged to all students electing to take a course for no credit.		
Late Registration Fee		71-7001-R0691	40.00	40.00	0.0%	40.00	0.0%	310003	Fee charged to all students registering after published deadlines.		
Returned Check Fee		71-7001-R0691	19.00	19.00	0.0%	19.00	0.0%	310003	Fee assessed for any returned checks.		
Transcript Fee		98-001-R0398	3.00	3.00	0.0%	3.00	0.0%	310003	Fee charged for additional transcripts after a student receives first copy free.		
MUS Gen Ed Core Transcribing Fee		135-107-R0507	5.00	-	0.0%	-	0.0%	310003	Fee to pay for the processing and auditing of student requests for transcribing the MUS General Education Core.	Not currently being charged.	
Deferred Payment Service Charge		03-004-R0591	30.00	30.00	0.0%	30.00	0.0%	310003	Administrative charge for deferment of student fees by business office each semester. Fees are paid: 1/3 upon enrollment, 1/3 in 30 days, and 1/3 (final) in 60 days after the date of enrollment.		
Deferred Payment Late Fee		03-004-R0591	15.00	15.00	0.0%	15.00	0.0%	310003	Late charge assessed against each late application and installment.		
E-Payment Fee		123-101-R0504	10.00	10.00	0.0%	10.00	0.0%	310003	Convenience fee for payments against a University Student Account via an alternate method (e.g. internet connection).		
Restricted Fees											
Tuition & Fees for Grant Sponsored Programs		65-7001-R0989	Per Credit	Per Credit		Per Credit		324XXX	Tuition and fees assessed to students enrolled in grant-funded educational programs.		
Designated Fees											
Career Assessment Fee		58-7016-R0388	10.00	10.00	0.0%	10.00	0.0%	333024	Fee charged to administer various interest inventory tests to outside groups.		
Challenge Test Fee		119-115-R0503	25.00	25.00	0.0%	25.00	0.0%	333550	Fee assessed for the evaluation of Prior Learning for the award of college credit towards a degree or certificate. Cost to students will not exceed \$300.	Increase to align with OCHE policy guidance dated 3/13/2017,	
Placement Test Fee		119-115R0503	Up to \$25.00	Up to \$25.00	0.0%	Up to \$25.00	0.0%	333200	Fee to pay for providing the Placement Test.	Name change to reflect change to different test provider	
Remote Placement Test Fee		135-107-R0507	45.00	45.00	0.0%	45.00	0.0%	333200	Fee to pay for providing the Placement Test remotely.	Name change to reflect change to different test provider	
Prior Learning Assessment Fee (PLA)		135-107-R0507	1/3 crd cost per credit	-	0.0%	-	0.0%	333201	Fee assessed for the evaluation of prior learning for the award of college credit towards a degree or certificate. Fee is capped at \$200 per course.	Name change to reflect name change of Experiential Learning Assessment to Prior Learning Assessment. Fee calculation change to comply with OCHE policy guidance dated 3/13/2017.	
Graduation Fee		71-7001-R0901	25.00	-	0.0%	-	0.0%	333025	Fee assessed to pay for transcript evaluation, diplomas/certificates and other activities related to graduation (Per Degree).	Waive fee for next 2 years; stackable credentials make this cost prohibitive for many students	
Diploma/Certificate Replacement Fee		71-7001-R0691	10.00	10.00	0.0%	10.00	0.0%	333025	Fee charged to graduates for replacement of and name changes to diplomas and certificates.		
EMT Third Rider Fee	ECP	131/245	135-107-R0507	Up to \$500.00	Up to \$500.00	0.0%	Up to \$500.00	0.0%	333113	Fee charged to EMT students by ambulance companies for being a third rider.	EMT students must have a minimum amount of ambulance time for their board certifications. Students ride with local ambulance companies to gain this experience and these companies access a fee to each student for this time. The cost is dependent on the number of hours required for each certification.
Health Insurance Premiums		83-001-R0594	Varies	Varies		Varies		333506	Optional student health insurance premiums.		
Liability Insurance Fee		58-7016-R0388	6.00	0.00		0.00		331500	Fee collected from students enrolled in health-related programs. Proceeds are used to purchase required personal liability insurance for students participating in clinical experiences.	No longer collected. Institution covers liability insurance for all students.	
Library Fines		58-7016-R0388	Varies	Varies		Varies		333005	Fees assessed for late return or loss of library materials.		
New Student Orientation Fee		135-107-R0507	10.00	10.00	0.0%	10.00	0.0%	334003	Fee assessed to pay for activities and supplies associated with new student orientation, for students enrolled in 5 or more credits per semester.	This fee is charged to all tuition-paying students, enrolled in 5 credits or more per semester, who are new, transfers or readmits to the college. Continuing education students are excluded from this fee.	
Online & Distributed Learning Fee		151-104-R0511	\$21 per credit	\$21.00 per credit	0.0%	\$21.00 per credit	0.0%	333130	This fee provides students enrolling in completely online and mixed-mode courses with unrestricted access to the Desire2Learn online course delivery system, student orientation, toll-free technical support, as well as other student support services to help promote each student's online learning success and satisfaction.	The College's direct costs for supporting students in mixed-mode (hybrid) and online courses have increased along with the growth in students enrolling in these courses. These costs include student support personnel, course design, innovation, and evaluation, computer software and hardware, etc. This fee will directly support the growing number of students who participate in online and distance learning to provide the appropriate curricula and student services needed for these individuals to succeed.	
ID Card Fee		135-107-R0507	3.00	3.00	0.0%	3.00	0.0%	333026	This is a one-time only fee assessed to new and transfer students or special admits (i.e. -dual-enrollment students) who are taking more than 6 credits per semester.	To defray costs of materials and technical support for the ID machine and related equipment.	
Student I.D. Replacement Fee		71-7001-R0691	3.00	3.00	0.0%	3.00	0.0%	333026			
Web Development Certification Exam Fee	MART	233	135-107-R0507	20.00	20.00	0.0%	20.00	0.0%	333112	Fee assessed to pay for testing materials for required end-of-semester certification.	The Web Designer certification exam is an assessment of all of the outcomes listed and practiced in our Web Development program and is taken with course CSCI 210. The certification is widely recognized by professionals in the field as proof of the attainment of the skills needed to perform successfully in the workplace.
Surgical Technology AST Membership & National Exam Fee	AHST	298	143-102-R0509	237.00	237.00	0.0%	237.00	0.0%	333114	Fee assessed to pay for membership in AST (Association of Surgical Technologists), which includes - AST Student Membership for 1 year, a Certifying Exam Study Guide, and NBSTSA Prepaid Exam Application.	Each student is required to take this exam, while enrolled in AHST 298, as an assessment of all of the outcomes practiced in the Surgical Technology program. If each student pays for the exam individually without membership the cost is \$290 just for the exam (no study guide or membership). So it is more cost effective for the student if it is done as a group.
FISDAP Testing Fee	ECP	131	151-104-R0511	25.00	-	-100.0%	-	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	
FISDAP Unit Test Fee	ECP	131	151-104-R0511	75.00	-	-100.0%	-	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	

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Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
Non-Mandatory Fees -- Rates per Semester

Unit Name:		Great Falls College MSU							PROPOSED RATES			
NAME OF FEE	Course	BOR AUTHORIZATION	CURRENT FY19 FEE	FY 20 FEE	% CHANGE	FY 21 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION		
FISDAP Skills Tracker/Scheduler Access Fee	ECP	215	151-104-R0511	Up to 80.00	-	0.0%	-	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.		
FISDAP Paramedics	ECP	209	175-103-R0517	-	194.25	100.0%	194.25	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	This is a vital component of the clinical scheduling system to coordinate between the EMT, EMT I and Paramedic classes and clinical sites. This provides the clinical competencies necessary for accreditation reports.	
FISDAP EMT	ECP	131	175-103-R0517	-	110.25	100.0%	110.25	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	This is a validated commercial test recommend by the accrediting association for Paramedic Units. This is a reliable indicator for students to pass their national exam. This test serves as an outcome for the program. Test prepares students to take the NREMT exam.	
NREMT Examination Fee	ECP	298	151-104-R0511	Up to 110.00	Up to 110.00	0.0%	Up to 110.00	0.0%	333118	Fee assessed to provide access to the National Registry of Emergency Medical Technicians.	Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam.	
Physical Therapy Assistant-PEAT (Practice Exam and Assessment Tool)	AHPT	22Y	143-102-R0509	99.00	99.00	0.0%	99.00	0.0%	333115	Fee assessed to pay for practice test materials through the Federation of State Boards of Physical Therapy.	PTA students take this comprehensive exam in their final semester, with course PTA 225, and it shows the students the likely percentage of passing the National Board exam. The students receive a written report following the exam similar to the one for the national board exam. The report shows the areas that students are satisfactory or deficient in. This allows the students the opportunity to know which areas to study prior to taking their national board exam. The CAPTE (Commission on Accreditation in Physical Therapy Education) encourages schools to conduct comprehensive exams prior to the graduation of PTA students. Increase in price of study guide to \$99. Used to prepare students for the National Board Exam	
Physical Therapy Scorebuilders	AHPT	225	151-104-R0511	231.00	231.00	0.0%	231.00	0.0%	333115	Fee assessed to provide access to Scorebuilders.	Scorebuilder is an onsite national PTA review course the teaches to the PTA National Boards. The Student must pass the national board to obtain a MT license to employment.	
Physical Therapy NPTE Examination Fee	AHPT	22X	151-104-R0511	407.00	407.00	0.0%	407.00	0.0%	333115	Fee assessed to provide access to test from the National Physical Therapy Examinations board.	Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam. Increase reflects credit card charge when paying for the National Board Exam fee for students to be licensed.	
Physical Therapy CPI Electronic Access Fee	AHPT	230	151-104-R0511	39.00	39.00	0.0%	39.00	0.0%	333115	Fee assessed to provide access to online Clinical Performance Instruction for PTA Students.	This instructional clinical scheduling tool provides clinical competencies for the student with management by the Clinical Instructor.	
Respiratory Care NBRC Exam Fee	AHRC	245	151-104-R0511	190.00	190.00	0.0%	190.00	0.0%	333110	Fee assessed to provide students with access to exam materials from the National Board for Respiratory Care.	Graduates must take their national boards in order to work in the field. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam, which is administered while enrolled in RC 245	
HIT RHIT (Registered Health Information Technician) Exam Fee	AHMS	288	175-103-R0517	229	229.00	0.0%	229.00	0.0%	331012	Fee assessed to provide students with access to RHIT exam materials from the American health Information Management Association		
HIT AHIMA Membership	AHMS	191/288	175-103-R0517	45	45.00	0.0%	45.00	0.0%	331011	Fee for students in the Health Information Technology Program for AHIMA student membership	Cost of membership has increased to \$45.00/year	
Medical Assistant Exam Prep Fee	AHMA	280	175-103-R0517	125	125.00	0.0%	125.00	0.0%	331014	Fee assessed to provide student with access to exam materials from the American Association of Medical Assistants		
Dental Hygiene Exam Fee			175-103-R0517						333519	Reimbursement from WREB for holding testing at GFC. No student funds in this account.		
ASN/RN Live NCLEX Test Review Seminar Fee	NRSRG	266	175-103-R0517	399.00	399.00	0.0%	399.00	0.0%	333400	Pass through fee to pay for cost of end of program NCLEX-RN test review. Fee assessed in final semester of RN program.	NCLEX is the national licensure exam for RNs. Seminar increases first time test passage rates aps. 17%. By establishing the test preparation seminar as a fee, students can utilize their financial aid to cover the cost.	
Dental Assisting National Board Exam Fee	DENT	124	175-103-R0517	375.00	375.00	0.0%	375.00	0.0%	333119	Fee assessed to cover costs of Dental Assisting National Board Exam, which is required for national certification.	Currently, only 50-75% of graduates take the exam, citing cost as the reason for not seeking certification. The addition of a fee would allow students to utilize financial aid to cover the cost of the exam, thus increasing the chance of program's goal of 100% national certification.	
Program Fees												
Carpentry			143-102-R0509	200.00	200.00	0.0%	200.00	0.0%	331008	Costs of program specific consumables including, but not limited to lumber, nails, screws, chalk, drill bits, saw blades, safety supplies, shingles, housewrap, glue, and concrete mix.	The consumables used in the Carpentry program are used to train students following the guidelines set forth in the NCCR curriculum.	
Dental Assisting			98-001-R0398	134.00	134.00	0.0%	134.00	0.0%	331034	Costs of program specific consumables including, but not limited to personal protection wear, consumables for compresses, and x-ray.	The costs of consumable items used in the Dental Assistant labs have increased substantially. Following the recommendation of a site visit, the Dental Assistant program offers more lab experience/activities in different dental specialties, which require various consumable supplies used for the most realistic student experience.	
Dental Hygiene			127-101-R0505	253.00	253.00	0.0%	253.00	0.0%	331002	Costs of program specific consumables including, but not limited to protective barriers for client treatment purposes; local anesthetic, needles, and recapping sheaths; sterilization supplies including distilled water for sterilizer operation; disposable materials needed to facilitate client treatment during clinical sessions.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with dental hygiene materials and procedures and that their uses are appropriate and safe	

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Practical Nursing		98-001-R0398	100.00	100.00	0.0%	100.00	0.0%	331016	Costs of program specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe. Student's currently purchasing lab supplies--fee would move this cost into program fees. Increase cost in consumables, including but not limited to IV tubing, IV catheters, suction catheters, practice dose medications, tracheostomy care, specimen collection, administration of injections.		
Registered Nursing		150-2951-R0111	100.00	100.00	0.0%	100.00	0.0%	331017	Costs of program specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe. Student's currently purchasing lab supplies--fee would move this cost into program fees. Increase cost in consumables, including but not limited to IV tubing, IV catheters, suction catheters, practice dose medications, tracheostomy care, specimen collection, administration of injections.		
Respiratory Care		98-001-R0398	56.00	56.00	0.0%	56.00	0.0%	331010	Costs of program specific consumables including, but not limited to personal protection wear, sx solutions, humidifiers, nebulizers, medical gases.	Laboratory practice on students in lab to ensure safe practice and competence with equipment prior to clinical internships and exposure to patients. Students must have hands-on experience with respiratory care materials and procedures and that their uses are appropriate and safe.		
Physical Therapy Assistant		98-001-R0398	41.00	41.00	0.0%	41.00	0.0%	331025	Costs of program specific consumables including, but not limited to personal protection wear, gloves, tape, modality supplies, update and replace small utensils.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with physical therapy materials and procedures and that their uses are appropriate and safe.		
Industrial Technology		146-2855-R0310	250.00	250.00	0.0%	250.00	0.0%	331009	Costs of program specific consumables including, but not limited to engine lubricants, hydraulic fluids, cables and wire, hand tools for electrical testing and assembly, composite repair kits and supplies, batteries, belts, filters and other mechanical service consumables.			
Materials Fees												
Medical Assistant Clinical Procedures I	AHMA	201	98-001-R0398	45.00	45.00	0.0%	45.00	0.0%	331019	Costs of disposable aids to prevent contamination of students.	Protective barriers used for standard precautions training/sterile technique. Materials for learning drug administration, surgical asepsis.	
Medical Assistant Clinical Procedures II	AHMA	203	98-001-R0398	80.00	80.00	0.0%	80.00	0.0%	331019	Costs of disposable aids to prevent contamination of students.	Laboratory orientation, specimen collection, EKG, first aid and emergency materials. Used for the protection of students	
Phlebotomy	AHMA	220	167-102-R0515	105.00	105.00	0.0%	105.00	0.0%	331006	Cost of course specific consumables including but not limited to vacutainer tubes, vacutainer needles, needle holders, syringes, gloves, capillary tubes	New course, fee based on the actual disposable materials used by the students to perform blood draws.	
Medical Assistant Laboratory Procedures I	AHMA	260	151-104-R0511	121.00	121.00	0.0%	121.00	0.0%	331019	Costs of course specific consumables including, but no limited to slides, urine and glucose strips, swab kits, gauze.	This is a new course that has been added to the program as needed to meet accreditation requirements. The fee is based on the actual disposable materials used by the student to perform the labs.	
Medical Assistant Laboratory Procedures II	AHMA	262	151-104-R0511	98.00	98.00	0.0%	98.00	0.0%	331019	Costs of course specific consumables including, but not limited to test kits and stains, alcohol pads, gauze, band aids.	This is a new course that has been added to the program as needed to meet accreditation requirements. The fee is based on the actual disposable materials used by the student to perform the labs.	
Surgical Technology Lab I	AHST	115	135-107-R0507	145.00	145.00	0.0%	145.00	0.0%	331509	Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape.	The supplies are necessary to practice the skills that are mandated by ARC-ST, the Accreditation Review Committee for Surgical Technology, that oversees accreditation of surgical technology programs for CAAHEP, Commission on Accreditation of Allied Health Educational Programs. The lab allows students to apply the concepts learned in surgical technology didactic courses and practice surgical technology skills in a mock operating room setting.	
Surgical Technology Lab II	AHST	215	135-107-R0507	197.00	197.00	0.0%	197.00	0.0%	331509	Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape.	The supplies are necessary to practice the skills that are mandated by ARC-ST, the Accreditation Review Committee for Surgical Technology, that oversees accreditation of surgical technology programs for CAAHEP, Commission on Accreditation of Allied Health Educational Programs. The lab allows students to apply the concepts learned in surgical technology didactic courses and practice surgical technology skills in a mock operating room setting.	
Art Fundamentals	ARTZ	101	135-107-R0507	21.00	21.00	0.0%	21.00	0.0%	331516	Costs of course specific consumables including, but not limited to ink, mediums, modeling paste, paint, molding plaster.	By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class.	
Drawing II	ARTZ	105	127-101-R0505	14.00	14.00	0.0%	14.00	0.0%	331513	Costs of course specific consumables including, but not limited to ink, brushes, charcoal, oil pastels, pencils.	By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class.	

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Discovery Biology	BIOB	101	98-001-R0398	30.00	30.00	0.0%	30.00	0.0%	331507	Costs of course specific consumables including, but not limited to gloves, scalpel blades, slides, cultures, chemicals, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Principles of Living Systems	BIOB	160	135-107-R0507	35.00	35.00	0.0%	35.00	0.0%	331503	Costs of course specific consumables including, but not limited to gloves, petri dishes, cultures, chemicals, preserved specimens, microscope calibration	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. The increase will cover cost of lab supplies. Because the enrollment in this class is still small, the current fee does not cover the costs of the lab materials.	
Principles of Biological Diversity	BIOB	170	135-107-R0507	35.00	35.00	0.0%	35.00	0.0%	331502	Costs of course specific consumables including, but not limited to gloves, petri dishes, cultures, chemicals, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. The increase will cover cost of lab supplies. Because the enrollment in this class is still small, the current fee does not cover the costs of the lab materials.	
Basic Human Biology & Lab	BIOH	104	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331506	Costs of course specific consumables including, but not limited to ADAM, gloves, scalpel blades, slides, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. More students taking the class so cost of supplies per student is decreased.	
Human Anatomy & Physiology I & Lab	BIOH	201	98-001-R0398	40.00	40.00	0.0%	40.00	0.0%	331031	Costs of course specific consumables including, but not limited to ADAM, specimens, micro slides, dialysis tubing, replace models, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. More students taking the class so cost of supplies per student is decreased.	
Human Anatomy & Physiology II & Lab	BIOH	211	98-001-R0398	40.00	40.00	0.0%	40.00	0.0%	331031	Costs of course specific consumables including, but not limited to ADAM, specimens, micro slides, dialysis tubing, replace models, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. More students taking the class so cost of supplies per student is decreased.	
Microbiology for Health Sciences	BIOM	250	98-001-R0398	50.00	50.00	0.0%	50.00	0.0%	331505	Costs of course specific consumables including, but not limited to cultures, reagents, media, petri dishes, centrifuge supplies.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Introduction to General Chemistry w/Lab	CHMY	121	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to disposable transfer pipette, ph solutions, centrifuge supplies.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Introduction to Organic and Biochemistry w/Lab	CHMY	123	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to disposable transfer pipette, ph solutions, centrifuge supplies.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
College Chemistry I w/Lab	CHMY	141	135-107-R0507	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to crucibles, dropping bottles, cylinders, spatulas, stirring bars, test papers, chemicals.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
College Chemistry II w/Lab	CHMY	143	135-107-R0507	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to crucibles, dropping bottles, cylinders, spatulas, stirring bars, test papers, chemicals.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
First Aid & CPR	ECP	100	127-101-R0505	25.00	25.00	0.0%	25.00	0.0%	331510	Costs of course specific consumables including, but not limited to consumable lab supplies & cost of CPR card fee.	Healthcare students and elementary education students are required to be CPR certified before attending clinical internships or student teaching experiences, for safety purposes of the clients or children they work with. Lab supplies are given to the students after the CPR class is completed, to use in case of emergency situation (barriers for protection) and first aid materials to be reused for practice outside of the class. Increase in card and consumable costs.	
Emergency Medical Responder	ECP	120	167-102-R0515	35.00	35.00	0.0%	35.00	0.0%	331022	Cost of course specific consumables including, but not limited to oxygen, masks, BUMs, bandages, tape, splinting supplies, c-collars, vital sign monitors, dressings.	New class for Fall 2014, currently no fee to offset price of consumables.	
EMT w/Clinical	ECP	131	98-001-R0398	70.00	70.00	0.0%	70.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	Basic EMT skills require hands-on practice prior to ambulance experience for competence and safety. Increasing need for lab expendables.	
EMS-Paramedic I/II Skills Lab	ECP	211	98-001-R0398	191.00	191.00	0.0%	191.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	New state mandates for EMT paramedic practice expand need for lab time and practicals, increasing need for lab expendables.	
Paramedic III	ECP	237	127-101-R0505	91.00	91.00	0.0%	91.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	Course is advanced techniques for Intermediate level, based on new state guidelines for EMS training.	
EMS-Paramedic III/IV Skills Lab	ECP	239	127-101-R0505	191.00	191.00	0.0%	191.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	Paramedic II Skills Lab is continuation of Skills Lab I. Expanded practices, advanced techniques. Increasing need for lab expendables.	
Pre-Hospital Life Support	ECP	240	167-102-R0515	25.00	25.00	0.0%	25.00	0.0%	331022	Costs of course specific consumables including, but not limited to EMS trauma supplies, tape, bandages, airway supplies. Also includes cost of PHTLS card.	New class for Fall 2014, currently no fee to offset price of consumables or cost of certification.	
Intro to Physical Geology Lab	GEO	101	175-103-R0517	15.00	15.00	0.0%	15.00	0.0%	331501	Costs of field trips to local geological sites and laboratory supplies	Fee would only be charged to face-to-face students. Online students of course would continue to purchase lab kits through the college bookstore. Since the face-to-face course is new for the College, current costs are covered with general funds.	
IV Therapies for HC Providers	HTH	120	127-101-R0505	96.00	96.00	0.0%	96.00	0.0%	331511	Costs of course specific consumables including, but not limited to fake blood, dressings, tape swabs, IV tubing, IV Cannula, Vacutainer tubes.	Students must practice IV insertion on human arm to ensure competence prior to clinical internship. Students must demonstrate five perfect IV starts to pass class. Many unsuccessful sticks usually occur prior to correct technique. It is critical that students are competent prior to patient exposure due to safety issues.	

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Fundamentals of Voice & Data Cabling	ITS	125	151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNA: Security	ITS	256	151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNP: Routing	ITS	260	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNP: Switching	ITS	264	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
Computer Repair and Maintenance	ITS	280	151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNA 1: Intro to Networks	NTS	104	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNA 2: Routing & Switching Es	NTS	105	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNA 3: Scaling Networks	NTS	204	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
CCNA 4: Connecting Networks	NTS	205	98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.
Pharmacy Tech Dispensing Lab	PHAR	104	175-103-R0517	110.00	110.00	0.0%	110.00	0.0%	331015	Cost of course specific consumables including but not limited to IV bags, TPN bags, gloves, oral syringes, masks, gowns, caps, show covers, ampules, practice powder, and pills.	Course added to meet the standards and guidelines set by the accreditation body of the ASHP and the PTCB exam.
College Physics with Lab	PHSX 205 & 220		167-102-R0515	15.00	15.00	0.0%	15.00	0.0%	331007	Costs of course specific consumables including, but not limited to lab manuals and instruction kits, accelerometers, springs, photogates, and latest version of data acquisition software.	Two physics classes were added mid-fee cycle: PHSX 205 College Physics I w/Lab and PHSX 220 Physics I w/Lab. Equipment fee money was used to purchase the initial equipment; however, there is no fee established to pay for consumable lab materials.
Welding Theory I	WLDG	110	175-103-R0517	150.00	150.00	0.0%	150.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Welding Theory Practical	WLDG	111	175-103-R0517	300.00	300.00	0.0%	300.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Blueprint Reading Welding Symbols	WLDG	117	175-103-R0517	50.00	50.00	0.0%	50.00	0.0%	331005	Costs of program specific consumables including, but not limited to copy of working prints, worksheets, and metal products.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Fabrication Basics	WLDG	145	175-103-R0517	150.00	150.00	0.0%	150.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Welding Theory II	WLDG	120	175-103-R0517	100.00	100.00	0.0%	100.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Welding Theory II Practical	WLDG	121	175-103-R0517	200.00	200.00	0.0%	200.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Intro to Structural Welding	WLDG	130	175-103-R0517	200.00	200.00	0.0%	200.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Welding Qualification Test Prep	WLDG	185	175-103-R0517	100.00	100.00	0.0%	100.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Applied Metallurgy	WLDG	205	175-103-R0517	50.00	50.00	0.0%	50.00	0.0%	331005	Costs of program specific consumables including, but not limited to copy of working prints, worksheets, and metal products.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.

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Pipe Welding and Layout	WLDG	212	175-103-R0517	300.00	300.00	0.0%	300.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Repair and Maintenance Welding	WLDG	260	175-103-R0517	150.00	150.00	0.0%	150.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Advanced Print Reading	WLDG	217	175-103-R0517	50.00	50.00	0.0%	50.00	0.0%	331005	Costs of program specific consumables including, but not limited to copy of working prints, worksheets, and metal products.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Aluminum Welding Process	WLDG	237	175-103-R0517	200.00	200.00	0.0%	200.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Metal Fabrication and Construction	WLDG	245	175-103-R0517	200.00	200.00	0.0%	200.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Weld Test Certification	WLDG	280	175-103-R0517	100.00	100.00	0.0%	100.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.
Welding Test Certification Lab	WLDG	281	175-103-R0517	100.00	100.00	0.0%	100.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	Fees will be charged per course, rather than at a program level. This will allow us to cover the supply costs of those currently in the field who attend individual courses to increase their skills.

THE MONTANA UNIVERSITY SYSTEM

Inventory and Validation of Fees -- Fiscal Years 2020 and 2021

New Non-Mandatory Fees and Non-Mandatory Fee changes - Rates per Semester

Unit Name: Great Falls College Montana State University													
NAME OF FEE	Course	BOR AUTHORIZATI	CURRENT FY19 FEE	FY 20 FEE	% CHANGE	FY 21 FEE	% CHANGE	FUND	FY18 Expenditures	FY18 End Balance	DESCRIPTION		
Mandatory Fees													
Current Unrestricted Fees													
Returned Check Fee		71-7001-R0691	19.00	varies		varies		310003			Fee assessed for any returned checks.		
Request to change fee amount to varies. Currently, we pass along the charges of the financial services vendor. Changing fee description will allow us to increase charge to student when the charge from the vendor increases.													
Designated Fees													
New Student Orientation Fee		135-107-R0507	10.00	20.00	100.0%	20.00	0.0%	334003	1,316.00	20,966.00	Fee assessed to pay for activities and supplies associated with new student orientation, for students enrolled in 5 or more credits per semester.		
In the fall 2018 semester, GFC MSU significantly expanded their orientation activities. GFC MSU opened campus on the Saturday before classes started to host an Opening Day event for new and transfer students. Students were able to meet with faculty and staff before classes started to help them be better prepared for classes. Students were able to check schedules, tour campus and find their classrooms, meet with their instructors, purchase books from the GFC MSU Bookstore, finalize their course schedules, become familiar with campus technology such as D2L Brightspace, and learn about campus resources, including tutoring and disability services. Students reported that this expanded orientation was highly beneficial and that they felt much more prepared for their first semester at GFC MSU. They were particularly pleased to interact with faculty and staff before classes started. These changes come with increased costs, particularly staffing costs. The Opening Day event was held on a Saturday outside of normal campus operating hours as a way to allow for faculty and staff the opportunity to engage with new students without the interference of regular duties. This additional staffing to allow students to fully interact with faculty and staff greatly increased the cost over previous orientation events. However, the proposed fee is still less than the current fees from all other MSU and UM affiliated schools.													
Graduation Fee		71-7001-R0901	25.00	25.00	0.0%	25.00	0.0%		-	7,864.00	Fee assessed to pay for transcript evaluation, diplomas/certificates and other activities related to graduation (Per Degree).		
Fee temporarily waived 2018-2019. Reinstating fee but changing when student would be charged the fee. Fee would be charged the 1st semester of enrollment for all new and transfer students. Students could then utilize financial aid to cover cost. Charging the fee the first semester reinforces to students that graduation is important and we want to keep them focused on that goal. Additional Request to charge this fee to all students enrolled Fall 2019 as a catch-up (not just new and transfer students). Requesting description of fee change to: "Fee assessed to pay for diplomas/certificates and other activities related to graduation and the graduation ceremony"													
Student Pass-Through Exam Fees													
Many of our workforce programs require students/graduates to sit for and pass national board examinations to earn their license necessary to become employed. We have found that including the expenses of preparing for and taking the exams into the program reduce the overall costs (through group discounts, etc.), allows the use of financial aid to cover the expenses, and often encourage greater, more-timely participation, as well as increased success as a result of group preparation.													
HIT AHIMA Membership	AHMS	191/288	175-103-R0517	45	49.00	8.9%	49.00	0.0%	331011	1,496.00	1,317.00	Fee for students in the Health Information Technology Program for AHIMA student membership	116
Cost of membership has increased to \$49/year													
Physical Therapy Assistant-PEAT (Practice Exam and Assessment Tool)	AHPT	22Y	143-102-R0509	99.00	-	-100.0%	-	#DIV/0!	333115			Fee assessed to provide access to test materials from the National Physical Therapy Examinations board.	
Physical Therapy Scorebuilders	AHPT	225	151-104-R0511	231.00	-	-100.0%	-	#DIV/0!	333115			Fee assessed to provide access to Scorebuilders.	
Physical Therapy NPTE Examination Fee	AHPT	22X	151-104-R0511	376.00	-	-100.0%	-	#DIV/0!	333115			Fee assessed to provide students with access to exam materials from the National Board for Respiratory Care.	
Physical Therapy PEAT, Scorebuilders and NPTE Exam Fee	AHPT	225		-	874.00	100.0%	874.00	0.0%	333115	12,157.00	4,510.00	Combined fee provides access to test materials, scorebuilders and licensing exam from the National Physical Therapy Examinations board	2419
Combined three fees into one to reduce student and faculty confusion. Fee has increased for PEAT, Scorebuilders, and the exam since last fee request and this is calculated in new total cost of fee. FY19, students paid a combined \$706 for access to PEAT, Scorebuilders, and the exam. The new fee represents a 23.8% increase overall.													
Physical Therapy CPI Electronic Access Fee	AHPT	230	151-104-R0511	39.00	53.00	35.9%	53.00	0.0%	333115		800.00	Fee assessed to provide access to online Clinical Performance Instruction for PTA Students.	201.6
Cost of access has increased.													
Surgical Technology AST Membership & National Exam Fee	AHST	298	143-102-R0509	237.00	247.00	4.2%	247.00	0.0%	333114	2,435.00	3,156.00	Fee assessed to pay for membership in AST (Association of Surgical Technologists), which includes - AST Student Membership for 1 year, a Certifying Exam Study Guide, and NBSTSA Prepaid Exam Application.	172
Cost of exam has increased \$10.													
Dental Hygiene Association Membership	DENT	101/250		-	65.00	100.0%	65.00	0.0%				Covers the annual cost of membership in the national Dental Hygiene Association. Active student participation in Association is encouraged by accrediting agency, as it promotes appropriate cultural, legal, ethical and professional values. Association members receive assistance with board exam reviews, have scholarship and grant opportunities, as well as employment/networking opportunities after graduation.	1997.45
Students are already encouraged to be members in the Dental Hygiene Association. By charging this as a fee each year, financial aid may be able to cover the cost of the membership.													
Dental Assisting National Board Exam Fee	DENT	124	175-103-R0517	375.00	425.00	13.3%	425.00	0.0%	333119	3,400.00	5.00	Fee assessed to cover costs of Dental Assisting National Board Exam, which is required for national certification.	840
Cost of exam increased to \$425 on January 1, 2018. Increase in fee would cover new cost of exam.													

THE MONTANA UNIVERSITY SYSTEM

Inventory and Validation of Fees -- Fiscal Years 2020 and 2021

New Non-Mandatory Fees and Non-Mandatory Fee changes - Rates per Semester

Unit Name: Great Falls College Montana State University													
NAME OF FEE	Course	BOR AUTHORIZATI	CURRENT FY19 FEE	FY 20 FEE	% CHANGE	FY 21 FEE	% CHANGE	FUND	FY18 Expenditures	FY18 End Balance	DESCRIPTION		
NREMT Examination Fee	ECP	298	151-104-R0511	110.00	450.00	309.1%	450.00	0.0%	333118	737.00	734.00	Fee assessed to cover the cost of the written and practical exam for the National Registry of Emergency Medical Technicians.	5542
Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam. Increase reflects \$15 increase in cost of written exam. The practical exam will now be covered under this fee, at a cost of \$325. Students would then be able to pay for both written and practical exam.													
FISDAP EMT	ECP	131	175-103-R0517	110.25	126.00	14.3%	126.00	0.0%	333117	7,505.00	1,718.00	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	260.8
Increase would add skill tracker to their assessment package/scheduler. It would allow EMT instructors to keep track of their student's assessments in an on-line format while they are on their internship ride-along.													
FISDAP Paramedics	ECP	209	175-103-R0517	194.25	225.75	16.2%	225.75	0.0%	333117	7,505.00	1,718.00	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	513.45
Increase would add everything FISDAP has to offer (saving \$40 when purchased as a bundle). Includes scheduler, skills tracker, comprehensive exams, study tools, preceptor training.													
CompTIA Security+ Exam	ITS	218		-	215.00	100.0%	207.00	-3.7%				Covers cost of CompTIA Security + professional exam SY0-501. This is an industry preferred credential and students are strongly encouraged to take the exam upon course completion.	1290
This exam represents the culmination of coursework and preparation class. By taking the exam as a part of the class, students save \$132.													
CompTIA A+ Exam Fee	ITS	289		-	220.00	100.0%	220.00	0.0%				Covers cost of CompTIA A+ professional exams 220-901 & 220-902. This is an industry preferred credential and students are strongly encouraged to take the exam upon course completion.	1320
This exam represents the culmination of coursework and preparation class. By taking the exam as a part of the class, students save \$218.													
CompTIA Network+ Exam Fee	ITS	164			160.00	100.0%	160.00	0.0%				Covers cost of CompTIA Network+ professional exam N10-007. This is an industry preferred credential and students are strongly encouraged to take the exam upon course completion.	960
This exam represents the culmination of coursework and preparation class. By taking the exam as a part of the class, students save \$159.													
Program Fees													
Physical Therapy Assistant			98-001-R0398	41.00	46.00	12.2%	46.00	0.0%	331025	2,090.00	3,372.00	Costs of program specific consumables including, but not limited to personal protection wear, gloves, tape, modality supplies, update and replace small utensils.	72
Cost of materials has increased for lab coursework													
Course Fees													
First Aid & CPR	ECP	100	127-101-R0505	25.00	35.00	40.0%	35.00	0.0%	331510	2,160.00	233.00	Costs of course specific consumables including, but not limited to consumable lab supplies & cost of CPR card fee.	150
Certification costs have increased so the current fee only covers the cost of the card, not any of the consumables. Increased fee will cover supplies for course.													
IV Therapies for HC Providers	HTH	120	127-101-R0505	96.00	110.00	14.6%	110.00	0.0%	331511	792.00	1,013.00	Costs of course specific consumables including, but not limited to fake blood, dressings, tape swabs, IV tubing, IV Cannula, Vacutainer tubes.	224
Students must practice IV insertion on human arm to ensure competence prior to clinical internship. Students must demonstrate five perfect IV starts to pass class. Many unsuccessful sticks usually occur prior to correct technique. It is critical that students are competent prior to patient exposure due to safety issues. Current fee does not cover cost of supplies for the course.													
Network Fundamentals	ITS	164		-	35.00	100.0%	35.00	0.0%	331037	3,422.00	9,047.00	Cost of course specific consumables, including but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, & batteries.	525
New course as part of the Cyber Security program. Fee is the same as all other Computer Technology courses.													
Network Security	ITS	218		-	35.00	100.0%	35.00	0.0%	331037			Cost of course specific consumables, including but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, & batteries.	525
New course as part of the Cyber Security program. Fee is the same as all other Computer Technology courses.													
Enterprise Security	ITS	222		-	35.00	100.0%	35.00	0.0%	331037			Cost of course specific consumables, including but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, & batteries.	525
New course as part of the Cyber Security program. Fee is the same as all other Computer Technology courses.													
Border/Perimeter Network Security	ITS	275		-	35.00	100.0%	35.00	0.0%	331037			Cost of course specific consumables, including but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, & batteries.	525
New course as part of the Cyber Security program. Fee is the same as all other Computer Technology courses.													
Music Lesson Fee	MUSI	195		-	75.00	100.0%	75.00	0.0%				Covers additional cost of 1:1 music lessons	375
Offsets additional cost of 1:1 student/teacher ratio for these lessons; requiring a fee for music lessons is standard across the MUS and ranges from \$65-87.													
Special Music Fee	MUSI	112		-	10.00	100.0%	10.00	0.0%				Covers the cost associated with music purchases or rental, purchase and maintenance of performance attire, and rehearsal CDs.	100
Requiring a fee for participation in choir is standard across the MUS and ranges from \$22-25.													
Fundamentals of Physical Science	PHSX	105		-	5.00	100.0%	5.00	0.0%				Costs of course specific consumables including, but not limited to lab manuals and instruction kits, accelerometers, springs, and photogates.	100
The instructor of PHSX 105 has increased the materials used in the lab portion of the course so a fee is now required to cover the costs of lab materials													
Welding Theory I	WLDG	110	175-103-R0517	150.00	100.00	-33.3%	100.00	0.0%	331005	46,088.00	49,019.00	Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	
WLDG 110 will be reduced from a 3 cr. To a 2 cr. Course to fit the 8 week block curriculum. Fee adjusted accordingly													
Welding Theory Practical	WLDG	111	175-103-R0517	300.00	200.00	-33.3%	200.00	0.0%	331005			Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.	
WLDG 111 will be reduced from a 6 credit to a 4 credit course to fit in 8 week block curriculum. Fees adjusted accordingly													

THE MONTANA UNIVERSITY SYSTEM

Inventory and Validation of Fees -- Fiscal Years 2020 and 2021

New Non-Mandatory Fees and Non-Mandatory Fee changes - Rates per Semester

Unit Name: Great Falls College Montana State University												
NAME OF FEE	Course	BOR AUTHORIZATI	CURRENT FY19 FEE	FY 20 FEE	% CHANGE	FY 21 FEE	% CHANGE	FUND	FY18 Expenditures	FY18 End Balance	DESCRIPTION	
Fabrication Basics	WLDG	145	175-103-R0517	150.00	100.00	-33.3%	200.00	100.0%	331005			Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.
WLDG 145 will be reduced from a 3 cr. To a 2 cr. Course to fit the 8 week block curriculum. Fee adjusted accordingly												
Fundamentals of Welding	WLDG	100		-	150.00	100.0%	150.00	0.0%	331005			Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.
New course as a part of the 8 week block curriculum. Fee will cover consumables used during the course.												
Basic Pipe Welding	WLDG	209		-	100.00	100.0%	100.00	0.0%	331005			Costs of program specific consumables including, but not limited to welding gasses, welding electrodes, metal product sheets and fragments, grinding wheels, pliers, anti-spatter, cutting tips and equipment repairs.
New course as a part of the 8 week block curriculum. Fee will cover consumables used during the course.												

THE MONTANA UNIVERSITY SYSTEM

Total Average Annual Cost of Attendance -- Fiscal Years 2019, 2020 and 2021
For An Undergraduate Full Time Student (15 credits per semester)

Great Falls College MSU	2018-19		2019-20		2020-21	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
Annual Tuition	\$2,752.00	\$9,644.00	\$2,752.00	\$9,644.00	\$2,752.00	\$9,644.00
Annual Mandatory Fees	\$633.96	\$633.96	\$650.82	\$650.82	\$667.82	\$667.82
Average annual room and board						
Average annual cost for books/supplies	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00
Average cost of course fees	\$75.38	\$75.38	\$87.78	\$87.78	\$87.78	\$87.78
Average cost of program fees	\$47.42	\$47.42	\$30.85	\$30.85	\$30.85	\$30.85
Total Average Cost of Attendance	\$ 4,808.76	\$ 11,700.76	\$ 4,821.44	\$ 11,713.44	\$ 4,838.44	\$ 11,730.44
Annual Dollar Increase			\$ 12.69	\$ 12.69	\$ 17.00	\$ 17.00
Annual Percent Increase			0.3%	0.1%	0.4%	0.1%

Avg Program Fee Calculations

	FY19 Rev	FY20 projected	FY21 Projected
Dental Hygiene	17,200	19,200	19,200
Dental Assisting	5,787	6,627	6,627
Practical & Registered Nursing	17,500		
Respiratory Care	1,736		
Physical Therapy	3,500	6,192	6,192
Industrial Tech	3,500		
Total	49,223	32,019	32,019
divided by apx # students FTE	1,038	1,038	1,038
	<u>47.42</u>	<u>30.85</u>	<u>30.85</u>

Avg Course Fee Caclulations

	FY19 Rev	FY20 projected	FY21 Projected
Est Charges	78,240	91,113	91,113
Health Science	35,050	42,028	42,028
GET	7,840	14,085	14,085
Trades	35,350	35,000	35,000
divided by apx # students FTE	1,038	1,038	1,038
	<u>75.38</u>	<u>87.78</u>	<u>87.78</u>

Associated Students of Great Falls College

Meeting Minutes

January 17th, 2019

President- Gary Trotchie

Vice President- Julius Scott

Secretary- Zach Clausen

Treasurer- Justine Quirk

- VIII. Open discussion- Charla came in and asked for funds to support students who utilize the ASC. They are thinking about giving students more food options which would likely cost more than last semester. Roger motioned that we supply the ASC with \$750 for the semester and \$250 for finals week this semester vote was casted and motioned passed 6+ 0-. Roger asked for student government to help supply Kathy Meir with souper Wednesdays. Last semester student government gave her \$200 to assist. This semester the amount of \$500 was requested. Charlie motioned, and roger seconded that motion. Voting passed 6+ 0-. Carmen Roberts came to us with the fee changes that were originally brought up last meeting, and asked that we vote on the meeting today. The floor was called to a vote to pass all fee changes by Gary and voting was casted and voting passed with a vote of 6+ 0-.

Associated Students of Great Falls College

Meeting Agenda

November 29th, 2018

President- Tiffany Kuglin

Vice President- Adam Dowdy

Secretary- Zach Clausen

Treasurer- Noah Perkins

- I. Call to Order- 1:10pm
- II. Approval of Previous minutes- Julius/ Roger
- III. Approval of Current Agenda- Gary/ Charlie
- IV. Advisor Updates-
 - a. Joshua Archey- Service Saturday this weekend, Journals due by Wednesday Dec. 6th
 - b. Jessica Dykstra- none
 - c. Michael Shell- none
- V. Committee Updates-
 - a. Food Pantry- Pretty busy month. 215lbs food collected in total, 154lbs for the cats and 61lbs for the Griz
 - b. SRC- Charlie said that there wasn't anything planned for this week.
 - c. Supreme Court- No supreme court, give journals to Josh

d. Treasure's Report- Balance is the same; Checking: \$97,167.76 Cash Balance: \$19,912.86

VI. Old Business-

- a. Carmen Roberts- Reported on fee changes, reported to the senate for their approval. She would like to return to the senate meeting at the beginning of the new year for feedback from senators. If there are any questions, senators are advised to contact Carmen via email