



**MINUTES**  
**Montana Board of Regents**  
**City College at MSU-Billings**  
**September 14-15, 2016**  
**Health Science Building**

*Agenda items may be posted up to 48 hours in advance of the Board of Regents meeting. Please check the website prior to the meeting.*

**Tuesday, September 13<sup>th</sup>**

The meeting convened at 3:27 PM. Roll call indicated a quorum present.

Regents Present: Fran Albrecht, Vice Chair; Bill Johnstone; Martha Sheehy; Bob Nystuen; Casey Lozar; Levi Birky and *Ex officio* member Commissioner of Higher Education Clayton Christian. *Ex officio* Governor Bullock was represented by Ms. Siri Smillie and *Ex officio* Superintendent Juneau was represented by Ms. Candy Lubansky. Regent Paul Tuss, Chair, was excused.

3:31 PM Executive Session

- Regent Professor Nomination – UM
- Honorary Doctorate Nomination – MSU
- Litigation Update

*Health Science Building Conference Room*

**Wednesday, September 14<sup>th</sup>**

The meeting reconvened at 8:14 AM.

Regent Albrecht welcomed all attendees and extended thanks to City College – MSUB for hosting the meeting. She discussed the upcoming agenda including structural discussions related to the MUS, shared services, mission differentiation, and approval of annual operating budgets across the system, etc.

Chancellor Nook welcomed all attendees; he noted that this is the 90<sup>th</sup> year of MSUB's operation and discussed plans for this institution going forward. He provided updates to date on various campus events.

Approval of Minutes

- July 19, 2016 Conference Call Minutes

A motion for approval of the July 2016 minutes was made by Regent Johnstone. Motion passed 6-0 (Regent Tuss excused).

Commissioner's and System Report

Commissioner Christian extended thanks to MSU-Billings and City College for hosting the board. He welcomed all students, faculty, staff and administrators to another school



year. He discussed the importance of reviewing and approving the MUS operating budgets and the fiduciary responsibility of the board to effectively vet these budgets given the use of state taxpayer dollars. He noted discussion poised for the Board Planning portion of the meeting to review and discuss the current governance framework of the system and review what framework is best for the system to allow us to be most effective as a governing board in overseeing both the institutions, their missions, the students they serve and ultimately the right mix for state funding, tuition revenue and financial aid. He reiterated that this discussion is to review the current plan, similar to previous years and to evaluate how to better share services in order to be the most efficient system so we can continue to provide high quality education.

- Early Fall Enrollment Estimates

Deputy Commissioner for Planning & Analysis Tyler Trevor provided an update on early fall enrollment estimates. Mr. Trevor explained that the 15<sup>th</sup> day is used for these estimates because students must have their bills and fees paid by that time and some students leave or drop out within those first fifteen days; in addition, financial aid kicks in at this time. He stressed that he was uncomfortable with the accuracy of the data he's received to date, given that it isn't yet the 15<sup>th</sup> day of classes for all institutions across the system. He stated that the budgeted enrollment is slightly up from last year. He reported that operating budgets, which will be presented for approval at this meeting, are driven by budgeted/projected FTE. He stated that as a system we have solid enrollment that aligns well with the campus budgets. He noted that the strength and validity of these budgets are backed, in part by enrollment. He clarified that final enrollment figures are considered truly final at the end of fall semester. Discussion followed.

- Campus Reports (Linked to agenda)
- Other

President Engstrom, President Cruzado, Dean Wolff and Chancellor Nook all made introductions, recognized, and welcomed new faculty and staff members on their campuses.

## Board Planning: MUS Governance Framework

Deputy Commissioner Trevor presented the framework presentation before the board noting that the basics of mission differentiation, state appropriations and collaboration will serve as the structure for this discussion. This framework will assist in setting mission parameters for institutions by delineating broad expectations and attributes of institutions by defining mission parameters that distinguish the roles of the campuses in the MUS; creating a cohesive financing plan by aligning policies regarding appropriations to institutions, tuition, and student aid policies; treating different sectors differently, and how to operate efficiently through shared services. He went through each category: two year colleges, four year regional universities and flagship – research doctoral universities noting a detailed statement for each type of institution noting their focus and areas of definition to ensure that they meet mission parameters and system expectations across the system. He reviewed the top ten degrees and certificates awarded by campuses/college type showing the differences across two-year colleges, four-year universities and flagship institutions.



He then discussed state appropriations, specifically the allocation method. Currently we utilize a higher education financing model to connect the allocation methodology for state appropriations to tuition policy/principles and student financial aid in order to establish an effective policy lever for the Board and incentivize campuses to excel within their mission. He went through the current allocation methodology which includes: a lump sum appropriation from the legislature given to the BOR which uses a three year average of FTE over the past three years to determine distribution percentage per campus, these funds are then given to the Flagships to then disseminate down to other campuses across the system.

Mr. Trevor discussed tuition building blocks specifically the institution requirement (cost of education) less state appropriations which equates to required tuition revenue. Commissioner Christian added that this discussion isn't focused on setting tuition but addressing the fact that there are currently insufficient guiding principles or framework to assist in designing an efficient affordable system to compare to other states. Mr. Trevor presented the tuition and fees for resident undergraduate full-time students at two-year colleges, four-year regional universities and flagship, research doctoral institutions compared to the WICHE regional average. He then discussed a ten year comparison to WICHE averages for regional tuition and fees. He discussed financial aid, specifically need-based aid and merit-based aid as well as the types of financial aid awarded including grants, scholarships, waivers and work study. He compared Montana to other states, noting that MUS falls far behind the average of state-funded need-based aid. He detailed the average amount of financial aid received by each student over time as well as evaluating net price in comparison to regional averages.

He discussed shared services, noting the need for collaborative efforts between MUS campuses and the system office to pursue and achieve system-wide efficiencies. Initial Goals include: improve service to constituents, Leverage campus and employee expertise, Improve compliance and financial, operational controls, Utilize economies of scale to lower costs and improve efficiencies, Establish more efficient and standardized processes, Maintain location of expertise and processing of work on or near one or more MUS campuses. Make resource neutral or cost saving changes, Avoid duplication of efforts and Measure results. Action steps going forward include:

- Mission Differentiation - Define mission parameters for each category of campus in the MUS
- State Appropriation Allocation Methodology - Consider alternative methods that incorporate variations in program costs, size, and mission AND take into the consideration the total cost of education
- Tuition - Reaffirm and enhance tuition principles; connect principles to quantitative benchmarks and take into the consideration the total cost of education
- Financial Aid - Strive to better connect financial aid to student need, based on campus type/mission



- Collaboration - Adopt a Shared Services Initiative that annually identifies new services to be evaluated in order to achieve greater efficiencies and low operating costs

Commissioner Christian summarized that currently there isn't a lot of guidance or parameters in place to help guide and support the board on the decisions they are asked to make. He stated that he believed this proposed framework does just that; discussion followed.

### Remarks by Governor Bullock (or Designee)

Ms. Siri Smillie, Education and Policy Advisor, provided an update on behalf of the Governor's Office. She updated attendees on the recent back to school tour Governor Bullock led, as well as the continued focus on dual enrollment, infrastructure, early childhood education and broadband/internet connectivity for 21<sup>st</sup> century classrooms. She provided updates related to the Montana Preschool Development Grant and Main Street Montana. She reminded attendees of the upcoming Beyond the Classroom Symposium lead by Governor Bullock later this month at Montana-Tech in Butte. Discussion followed.

### Remarks by Superintendent Juneau (or Designee)

Ms. Candy Lubanksy of OPI provided an update to the Board on behalf of the Office of Public Instruction. She discussed the reauthorization of the Every Student Succeeds Act, ESSA, and discussed the differences compared to the No Child Left Behind Act, and moving forward with implementation. OPI will continue to conduct statewide assessments in grades 3-8<sup>th</sup> and in high school. She noted that the Smarter Balance Scores have been released in addition to ACT scores which are also slightly up from last year. She noted that College Application week is coming up and discussed the success of this event in previous years. Discussion followed.

### Building a Better Billings for Eastern Montana and Beyond

Several of Billings's leaders provided an update to the Board about what's going on within the Billings community. Mr. John Brewer, President and CEO of the Billings Chamber of Commerce; Mr. Steve Arveschoug, President and CEO of Big Sky Economic Development; and Ms. Lisa Harmon, Downtown Billings Alliance President discussed redefining partnership and collaboration efforts related to MSU-Billings. Ms. Harmon noted efforts to date within Billings to help build a better Billings for Eastern Montana and Beyond. These efforts include: Battle of the Plans, Harvest fest, Public Art and many more. She discussed the involvement that these events provide for the community, local businesses and students alike across the community. Mr. Aveschoug discussed the enthusiasm and great partnership associated with MSU-Billings. He provided a brief update on the Billings economy, where it's headed forward and how that relates back to the partnerships with MSU-Billings. He discussed workforce development and Billings work goals which include collaboration, resources for business, aligning education with workforce demand and talent attraction and retention. Mr. Brewer discussed the high number of local businesses and high number of people they employ across Billings. He stated that Billings places 6<sup>th</sup> in the state as an aging population noting the likely increase



in this trend. He compared Billings to other cities of similar size, economic properties etc. and discussed how they have inspired various projects undertakings in Billings including peer-mentoring projects, community initiatives like Billings Now and others. Discussion followed.

Two-Year and Community College Committee

**INFORMATION**

a. Fall 2016 Co-requisite Summit *Attachment #1 | Attachment #2*

Deputy Commissioner for Academic and Student Affairs John Cech and MSU Interim Provost Bob Mokwa discussed the efforts to date related to math pathways in Montana. Dr. Cech noted that this program is a complimentary program of implementing co-requisite remediation models. Interim Provost Mokwa noted that at the May BOR meeting a presentation was made about this initiative to the Board to establish a sense of urgency and help develop the need for this approach within Montana. He discussed the timeline to date and plans to develop recommendations related to this effort. He noted that the overall goal is to have full-scale implementation across the system by the Spring 2018. Discussion followed.

b. Dawson Community College Update

President Scott Mickelsen of Dawson Community College and Chairman Chad Knudson provided an update to the Board. They noted that all warnings from Northwest Accreditation Agency have been removed; communication with North West continues on a regular basis. They noted the timeline for a 2017 spring report, and state that a draft report will be completed by 12/31/2016. A series of listening sessions were conducted with faculty, staff and several community organization in order to get a feel for expectations of the College and better identify areas in need of improvements. They provided an update on new hires over the last year and noted that they still have a few more positions to fill. They provided updates related to the Foundation, including revamped MOU with DCC Foundation and DCC, increased communications and combined meetings and completion of a new strategic plan that aligns goals of DCC's strategic plan and focuses on improving community support and capitalizing on alumni relations. In summary they noted the increase in on-campus and online enrollment, increase in quality of academic programs, increase in certificate competitions,, improved labor relations grievances, clean audit for FY 2015, increased attendance at sporting events and student activities, increased local support from business and industry to create new programs, non-credit offerings and services to students.

c. Billings/Miles City Dual Credit Pilot *Attachment #1 | Attachment #2*

Dr. Bob Hoar, Provost of MSU-Billings; President Stacy Klippenstein, MCC; and Ms. Jessie Dufner; Vice President of Enrollment and Student Success MCC, presented an update on the new three-year pilot program at MCC. This pilot program will make dual enrollment credits free for high school students enrolled at Custer County District High School (CCDHS) and Sidney High School (SHS). Dual enrollment courses, also



referred to as concurrent enrollment courses, are approved high school classes taught by master's-prepared high school teachers that have been vetted by the College for alignment with college course outcomes. If high school students are enrolled in the high school courses approved for dual enrollment, they can complete a dual enrollment application and receive college credit for the course. They are working with faculty to design a 9 credit option to keep teachers certified in order to continue to offer dual enrollment courses to maintain and foster continued growth. President Klippenstein discussed the five year plan focusing on metrics, further expansion, and continued growth. Ms. Dufner discussed the specifics related to the program and further expansion to Sidney High School. Discussion followed.

d. Workforce Development Initiatives

Dr. Kirk Lacy and Dean Shannon O'Brien of Missoula College, presented an update to the Board on workforce development initiatives. Dr. Lacy stated that efforts continue between agencies to align workforce education throughout the state. He noted that similar to the presentation in May of this year, they will be presenting a similar system-wide analysis for the entire MUS that focuses on a gap analysis related to enrollment figures tied with every academic program being offered in the state and how they match up with workforce needs statewide, at the upcoming November meeting. Efforts continue with apprenticeship programs, working with military service branches and prior learning assessment council. Dean O'Brien provided an update on benefits of going through this process, she stated that the data is making a real difference in relation to recruitment, retention and for beginning conversations with employers. Next steps include, continued use of this as a recruitment tool, working together as system, reaching out to all levels of the University System to build upon the base of programs and partnerships with employers but to help expand these opportunities. Discussion followed.

Administrative, Budget, & Audit Oversight Committee

**CONSENT**

- a. Montana Family Education Savings Program Bank Plan Product Enhancements; OCHE *ITEM 172-102-R0916*
- b. Authorization to Enter Lease Arrangement with Missoula Urban Transportation District for Construction and Operation of Bus Shelter; UM-Missoula *ITEM 172-1015-R0916 | Attachment #1 | Attachment #2*
- c. Authorization to Enter into an Off Campus Classroom Lease; Gallatin College-MSU *ITEM 172-2001-R0916*
- d. Authorization to Execute a Lease for Montana Public Broadcasting Service; MSU *ITEM 172-2005-R0916*



## ACTION

### Budget Presentation & Discussion – Trevor/Jensen/Christian

- a. FY 2017 Operating Budgets; OCHE *ITEM 172-103-R0916*
  - All Funds Summary
  - MUS Operating Budgets – System Information and Campus Specific Information

Deputy Commissioner for Fiscal Affairs Chuck Jensen, provided a brief overview and history related to the operating budgets. Deputy Commissioner Trevor discussed the MUS System Initiatives and timeline, budget profile, operating budget metrics and campus-level analysis. He recapped the three main areas of the strategic plan and reviewed the history of system initiatives over the past 20 years. He reviewed the All Funds Budget for FY17 for the MUS noting that the current unrestricted funds portion which includes tuition and state appropriated funds. Deputy Commissioner Jensen reviewed the \$1.43 Billion budget, the majority of which are current unrestricted funds. Discussion followed. Deputy Commissioner Trevor reviewed state appropriations going back to 1992 discussing the flat funding era and tuition freeze era. He then discussed tuition revenue specifically resident and non-tuition revenue, noting growth in non-resident tuition numbers. He reviewed the current unrestricted funds noting that revenue continued to grow during the tuition freeze era, by 49% with about 50% coming from tuition and 50% coming from state appropriations. He discussed current unrestricted funds per student FTE noting the increase in state support seen between 2007 – 2017. Commissioner Christian spoke to the overall efficiency and benefits associated with the tuition freeze era acknowledged the Governor and legislative support during this time.

Mr. Trevor summarized that the current unrestricted funds for Ed Units comprise 35% of the total budget. He discussed the two funding areas, flat/declining era and tuition freeze era, specifically noting that the flat/declining era was marked by increased tuition revenue. Tuition revenue, due to increased enrollment and non-resident tuition, still increased by 50% in tuition freeze era. Non-resident tuition, as a percentage of total tuition revenue, increased from 41% in 2005 to 55% in 2016 (budgeted for 57% in 2017). State percentage share has dropped from 76% in 1992 to 40% in 2016. When taking into consideration inflation, as well as, resident and non-resident tuition and enrollment; the tuition freeze era recorded the highest level of educational revenue. Mr. Trevor then made comparisons across the national level noting that Montana rates 37<sup>th</sup> for educational appropriations; ranks 30<sup>th</sup> on the national level for net tuition revenue per FTE and 49<sup>th</sup> nationally for total current unrestricted revenue per FTE. He discussed Montana's standing, below average, on the state index for funding per student. Discussion followed.

Mr. Trevor then discussed fiscal year enrollment noting that enrollment in the MUS declined by 778 student FTE from FY 2015 to FY 2016. He also noted that enrollment has grown by approximately 2,500 FTE (7%) over the past ten years. He discussed fiscal year student FTE by residency; then discussed the system aggregate for current unrestricted revenue noting a 3% increase from FY 2016 per student. He discussed expenditures by program noting the program categories they are budgeted for and the



goals that have been set for such as 50% of budget being expended in instruction (faculty/staff). He reviewed instructional expenditures, waivers and scholarships, as well as, student to faculty/staff ratios for campuses, agencies and community colleges.

In summary with regards to enrollment, we are budgeting for a decline in resident students (= 649 FTE) and growth in non-residents (= 374 FTE), -0.8% overall. For current unrestricted revenue the FY17 budget increases expenditures by 3% over FY16 (+\$15M)...roughly the same as the previous budget; approximately 40% of the growth comes from state appropriations and 60% from tuition. Expenditures per FTE show budgeting for 4% increase in expenditures per student FTE (growing from \$13,353 in FY15 to \$13,949); expenditures by program (based on gross tuition) show a percentage change related to instruction with a decline from 54% in 1995, to 49% in 2015, budgeting for 51%. The percentage of waivers/scholarships increased from 4% in 1995, to 9% in 2017. Instructional expenditures show instructional spending per student FTE has increased steadily since FY 2011; FY 17 budget is \$7,051 per student, almost \$2000 per student more since 2011. The FY 2017 budget looks to increase funds dedicated to Instruction by 6% (+ \$13M), almost all of the increase in current unrestricted going to Instruction. Waivers & scholarships are budgeted to increase by 1%, (+\$400,000), representing 9% of total expenditures for the 6th consecutive year. Non-resident (non-athletic) waivers comprise 40% of the total and account for almost ½ of the growth in waivers over the past five years. A statute limiting non-resident waivers to no more than 2% of enrollment was removed by legislation in the 2015 session. Faculty & staff ratios in the FY 2017 budget propose a 4% increase in faculty and 4% classified staff. System-wide student to faculty ratio is budgeted for 17 to 1. Discussion followed. Deputy Commissioner Jensen provided detail by campus, noting changes to enrollment, faculty increases/decreases and student to faculty ratios. Discussion followed.

- b. Authorization to Design a New Academic Building Addition to the Phyllis J. Washington Education Center; UM-Missoula *ITEM 172-1004-R0916*

UM Vice President of Finance Mike Reid, presented the request consistent with the provisions of BOR Policy 1003.7, for the Board of Regents to authorize the University of Montana-Missoula to proceed with \$1,600,000 in planning and design services for a new academic building addition to the Phyllis J. Washington Education Center. Discussion followed.

- c. Authorization to Move Metal Building to Montana Tech and Construct an Underground Mine Education Center; MT-Tech *ITEM 172-1501-R0916 | Attachment #1 | Attachment #2*

Chancellor Blacketter of Montana Tech, presented this request consistent with provisions of the Board of Regents Policy 1003.7, for the Board of Regents to authorize Montana Tech to accept two metal buildings from Butte Silver Bow County and reconstruct one of the metal buildings at the underground mine site. This authorization is for an amount not to exceed \$400,000.





- d. Authorization to Proceed to Construction Design Phase and Increase Expenditure Authority on the Living Learning Center Facility; MT-Tech *ITEM 172-1502-R0916 | Attachment #1*

Chancellor Blacketter of Montana Tech, presented this request consistent with the provisions of MCA 20-25-302, and Regents Policy 1003.7, for the Board of Regents to authorize Montana Tech to expand the planning and design process of the previously approved Living Learning Center to the construction design phase, and to increase expenditure authority from \$500,000 to \$1,900,000 total, or \$1,400,000 additional. Auxiliary funds and private funds will fund this project. Allocation of costs will be made based on the design size allocated to each component of the Living Learning Center (LLC). As of today the allocation of requested expenditure authority is \$570,000 private funds, and \$1,330,000 auxiliary funds. Discussion followed.

- e. Authorization to Construct, Maintain, Repair and Replace New and Existing Parking, Street and Access Facilities; MSU-Bozeman *ITEM 172-2002-R0916 | Attachment #1*

MSU Vice President of Finance Terry Leist, presented this request consistent with the provisions of MCA-18-2-102 (2)(b), for the Board of Regents of Higher Education to authorize Montana State University to construct, maintain, repair and replace new and existing parking, street and access facilities at MSU. This request is for a total of \$2,500,000.

- f. Authorization to Construct New Dining Hall; MSU-Bozeman *ITEM 172-2003-R0916 | Attachment #1*

MSU Vice President of Finance Terry Leist, presented this request consistent with the provisions of MCA-18-2-102(2)(b), for the Board of Regents of Higher Education to authorize Montana State University to expand authority to construct a New Dining Hall facility at MSU. This item increases existing authority by \$2,600,000. Discussion followed.

- g. Authorization to Program and Design the Romney Hall Renovation; MSU-Bozeman *ITEM 172-2004-R0916 | Attachment #1*

MSU Vice President of Finance Terry Leist, presented this request consistent with provisions of MCA 20-25-302(6) and BOR Policy 1003.7, for the Board of Regents to authorize Montana State University to proceed with programming and design services only for Romney Hall on the MSU Bozeman Campus. This authorization is for up to \$1,700,000. Discussion followed.

- h. Authorization to Proceed with an Energy Performance Contract for the Replacement of the Strand Union Building Chiller System; MSU-Bozeman *ITEM 172-2006-R0916 | Attachment #1*

MSU Vice President of Finance Terry Leist, presented this request consistent with provisions of MCA 90-4-1114(1) and BOR Policy 1003.7, for the Board of Regents to



authorize Montana State University to proceed with an Energy Performance Contract for the replacement of the chiller system at the Strand Union Building on the MSU Bozeman Campus. This authorization is for up to \$1,250,000.

### INFORMATION

#### a. Naming Workgroup Update

Deputy Commissioner for Communications & Human Resources Kevin McRae, provided an update on the Naming Workgroup which stemmed from a discussion at the recent May meeting. This workgroup consists of the UM Foundation President, Mr. Shane Giese; MSU Alumni Foundation President, Mr. Chris Murray; Regent Martha Sheehy; Regent Fran Albrecht; President Engstrom; OCHE Legal Counsel Viv Hammill and himself. Discussions have been had about cultivating donors and potential gifts while maintaining the interests and obligations of the Board of Regents. This workgroup will be present at the upcoming November Board meeting with Foundation Representatives to provide a more thorough presentation about which policies we might be able to review going forward for this process. Discussion followed.

#### Public Comment

Mr. John Bohlinger spoke to a recent editorial from the Billings Gazette and in support of providing educational opportunities to address the needs of people in the eastern part of the state.

Mr. David Trost, President/CEO of St. John's Ministry Organization, spoke to the importance of long-term care services and skilled nursing facilities across the state and spoke in support of the proposed RN to BSN degree program at MSU-Billings.

Mr. John Felton, CEO of Riverstone Health Systems, spoke in support of the proposed RN to BSN degree program at MSU-Billings.

Mr. Richard Brown, Vice President of Wildband Inc., spoke in support of engaging the Billings and Eastern MT business community to determine what the higher education needs are specific to this area, and how they can best be met by our local institution. In addition to support the implementation of a plan that would allow this to happen.

Ms. BJ Gilmore, Chief Nursing Officer at St. Vincent's Healthcare, spoke in support of the proposed RN to BSN degree program at MSU-Billings.

Ms. Laurie Smith, Chief Nursing Officer for Billings Clinic spoke in support of the proposed RN to BSN degree program at MSU-Billings.

Mr. Sam Forstg ASUM President spoke in support of the newly formed MUS naming workgroup mentioned by Deputy Commissioner McRae and spoke in support of including a student voice in this workgroup.

Ms. Haley Cox an MSU Student, spoke in support of changing the naming process



within the MUS.

Mr. Alex Lee an MSU Student, spoke in support of changing the naming process within the MUS.

Mr. David Wanzenried, charged the Board with reviewing how the integration of MSUB into MSU is working in relation to enrollment and other issues. He spoke in support of looking at a higher level of autonomy for this particular institution.

Mr. Dennis Sulser, representing St. Vincent Healthcare, spoke in support of expansion of healthcare programs, specifically nursing programs and occupational therapy programs.

Ms. Karen Costello, spoke in support of the allied health programs.

Regent Nystuen expressed his appreciation to MSU-Billings for their hospitality and thanked the local community leaders for their engaging conversations. He spoke in support of the Romney design proposal and spoke in support of the naming workgroup.

Meeting Recessed at 5:02pm

**Thursday, September 15<sup>th</sup>**

The meeting reconvened at 8:19 AM with Regent Tuss and Regent Nystuen excused.

### Staff and Compensation Committee

### CONSENT

#### Staff Items

- a. MSU-Bozeman; *ITEM 172-2000-R0916*
- b. MSU-Billings; *ITEM 172-2700-R0916*
- c. MSU-Northern; *ITEM 172-2800-R0916*
- d. Great Falls College-MSU; *ITEM 172-2900-R0916*
- e. UM-Missoula; *ITEM 172-1000-R0916 | Attachment #1*
- f. MT-Tech; *ITEM 172-1500-R0916*
  
- g. UM-Western; *ITEM 172-1600-R0916*
- h. OCHE; *ITEM 172-100-R0916*
- i. Policy 407 Employee Equity Interest – Laskin; UM-Missoula *ITEM 172-1001-R0916 | Attachment #1*

#### Emeriti Faculty

- a. Amundson; MSU-Billings *ITEM 172-2701-R0916*
- b. McNally; MSU-Billings *ITEM 172-2702-R0916*



- c. Brown; UM-Missoula *ITEM 172-1005-R0916*
- d. Duffield; UM-Missoula *ITEM 172-1006-R0916*
- e. Gaskill; UM-Missoula *ITEM 172-1007-R0916*
- f. Gianchetta; UM-Missoula *ITEM 172-1008-R0916*
- g. Jakes; UM-Missoula *ITEM 172-1009-R0916*
- h. Morin; UM-Missoula *ITEM 172-1010-R0916*
- i. Morton; UM-Missoula *ITEM 172-1011-R0916*
- j. Munro; UM-Missoula *ITEM 172-1012-R0916*
- k. Pape; UM-Missoula *ITEM 172-1013-R0916*
- l. Richards; UM-Missoula *ITEM 172-1014-R0916*

Deputy Commissioner Kevin McRae provided a brief overview of the staff and emeriti faculty items listed on the consent agenda.

### INFORMATION

- a. Review of Board of Regents Contract Policy 711.2 | *Attachment #1*

Deputy Commissioner McRae discussed the current policy in place and provided a review of the policy to date. He noted the interests in ability to recruit for various positions on campuses to help maintain high-quality staff. He noted limits and expectations to current employment contracts under this policy. He noted that suggested changes include adding positions of president, chancellor, vice president, vice chancellor, or dean/CEO for discussion/negotiations for two year contract discussions. Discussion followed.

- b. Overview of MUS/Employee Joint Venture Policy 407 | *Attachment #1*

Deputy Commissioner McRae provided an update on Policy 407 and how the process works. He reminded attendees that the Board of Regents Policy 407 ensures compliance with statutory provisions that address MUS faculty involvement in private business where intellectual property is developed of benefit to a university. The pertinent policy and statutory language appears below. University leaders are prepared to address questions such as: (1.) After the BOR approves a Policy 407 item for a campus, does the campus leadership monitor all aspects of the agreement for its duration to ensure it continues to be effective, responsible, and in the university's best interest? (2.) How do the research activities (compensable or not) that are pertinent to a Policy 407 situation relate to or affect the normal teaching, research and service load the faculty member should be carrying for the university? Both President Cruzado and President Engstrom spoke to this process from the campus perspective. Discussion followed.

Academic, Research and Student Affairs Committee

### CONSENT

- a. Level II Memorandum (from May submission)
- b. MRPIP Candidates: OCHE *ITEM 172-101-R0916*



Deputy Commissioner Cech provided a brief update on the items listed under the consent agenda. Discussion followed.

### **ACTION**

- a. Level II Memorandum (September submission)

Deputy Commissioner Cech spoke to the process related to these submissions. He spoke to each request from the following campuses: MSU-Bozeman and MSU-Billings. Discussion followed.

### **INFORMATION**

- a. Student Affairs Update-Suicide Prevention and Student Mental Health Task Force Report *Attachment #1*

Director of Student Affairs Mr. Ron Muffick and panel members: Betsy Asserson, Mike Frost, Matt Caires and Brian Kassar provided an update on the efforts to date on behalf of the Suicide Prevention and Student Mental Health Task Force. The panel presented their recommendations before the board which include: requiring each MUS campus to have a licensed mental health clinician on staff or readily available; establishing guidelines for MUS campuses to ensure appropriate individuals and groups are receiving evidence-based suicide prevention training; develop a formal process by which staff across campuses can consult with each other about programming and services; they noted that for those campuses that provide medical care on campuses, they should adhere to the recommendations outlined in the United States Preventive Services Task Force Report on depression screening. They suggested requiring MUS campuses to complete the depression screening survey to establish baseline practices, obstacles to implementation, needed resources, in addition to a follow up survey to measure outcomes; requiring that the MUS provide necessary resources, including compulsory ongoing training for mental health professional and the formation of a depression screening consortium to encourage implementation and overcome obstacles; review potential programs and policies; increase partnerships and increasing communication between all involved; developing efficiencies, best practices and sharing resources; explore funding/resource availability and determine funding sources to increase mental health services to students; in addition to having the MUS host a biennial summit on student mental health and suicide prevention.

In conclusion significant efforts are conducted on campuses throughout the Montana University System to address student mental health needs, including suicide prevention. Campus stakeholders are interested in providing additional services and developing best practices and collaborative approaches but are limited due to resources and need additional funding in order to increase services. The Office of the Commissioner of Higher Education should lead the system-wide efforts and provide guidance, structure and leadership in development of additional programming and services. Discussion followed.

- b. AIMA Update *Tribal Reports*



Director of American Indian Minority Achievement and K-12 Partnerships Angela McLean, updated the board on the AIMA Council activities reporting that the council is considering how to elevate the presence of American Indian Student Success Centers, working together to find funding for students to take dual enrollment coursework, the potential for support with student advising and how to better integrate services as well as evaluating how with the MUS serves transfer tribal students. Director McLean provided an update related to the American Indian Scholars Program noting that each campus will submit a plan for Year 2 by the end of October this year. She spoke to the Educational Talent Search program, noting that their grant was approved and will be funded for another 5 years. She then discussed Dual Enrollment related to the Gear UP Program, noting that 255 Gear UP students completed at least one Dual Enrollment course. Discussion followed.

c. PLA Update *Attachment #1*

Dr. Stephen Lodmell, UM; Ms. Sue Jones, OCHE and Ms. Elizabeth Engebreston, Student Representative, provided an update on behalf of the PLA Council. They noted that many students come to higher education with some form of college-level prior learning. They discussed recent meetings and the timeline to date including the feedback from campuses for guided year 1 priorities such as unit-specific PLA policy/guideline documents, enable tracking, transcription and transfer of PLA credits, research and recommend PLA fee structures, enhance visibility and outreach, especially to veterans organizations and further explore partnerships with the Montana workforce that include apprenticeships and internships. In summary the PLA Council has established lines of communications with campuses, made measureable progress on year 1 priorities related to policies, tracking, transcription, transfer, fees, outreach, and collaboration with workforce learning. Charges going forward include raising PLA awareness on campus and within the community as well as provide regular PLA training across campuses.

Ms. Sue Jones provided an update on the USA Fund Grant noting that through collaboration with the Governor's Office, the Office of the Commissioner of Higher Education was awarded a \$350,000 grant to help build a broader and deeper infrastructure to assess prior learning that may be eligible for college credit. With particular attention on Montana's veterans and adult learners, the United Student Aid (USA) Funds award is designed to help the Montana University System (MUS) scale up credit for prior learning, with a focus on: expanding communication and awareness of resources for veterans; building PLA options within the HealthCARE Montana grant; assisting with the implementation of Prior Learning Assessment (PLA) policy; and considering ways to meet the needs of the adult learner. Discussion followed.

d. Online Learning Report

Deputy Commissioner Cech noted this update comes in each September as an update on the number of online programs across Montana.

e. Accreditation Report



Deputy Commissioner Cech noted this report shows that all campuses are on schedule with their NWCCU review schedules. Currently all campuses are accredited by NWCCU and moved to the revised standards.

f. Level I Memorandum (June)

Deputy Commissioner Cech discussed the process behind these approvals; noting that they include minor changes and are approved at the Commissioner's Office via direction of the board.

g. Intent to Plan Proposals (June and July)

Deputy Commissioner Cech noted the programs listed below are under development and have completed the necessary intent to plan documentation. Discussion followed.

**Programs Under Development**

(Completed Intent to Plans)  
*Submitted July 2016 - Expiration March 2018*

**University of Montana**

Center for Enterprise and Executive Development

**Montana State University-Bozeman**

BS Environmental Engineering

Western Lands and Peoples Center

*Submitted June 2016 - Expiration February 2018*

**University of Montana**

Data Science MS

Computer Science Teaching minor

Community Health & Prevention Science option in MPH

Occupational Therapy MS/OT

MBA/MPA Joint Degree

Medical Claims Specialist CTS - Missoula College

**Montana State University-Bozeman**

BS Landscape Architecture

Graduate Certificate-Culturally and Linguistically Diverse Education



PhD in Statistics-Statistics Education Specialization

Pollinator Health Center

**Montana State University-Northern**

College of Health Sciences

*Submitted May 2016 - Expiration January 2018*

**Flathead Valley Community College**

Programing and Game Development (AAS)

Medical Lab Technician (AAS)

Automotive Service Technician (certificate)

**Montana State University-Bozeman**

Early Childhood Education & Child Services (Child Development option)

Early Childhood Education & Child Services (ECE: P-3 option)

Montana Engineering Education Research Center

Biomedical Engineering (minor)

**Montana State University-Billings**

RN to BSN Completion program

Lieutenant Governor Mike Cooney spoke in support of the Suicide Taskforce and PLA updates. He also spoke in support of the proposed RN to BSN degree program at MSU-Billings.

#### Committee Reports & Action

- Two-Year and Community College Committee
- Administrative, Budget, & Audit Oversight Committee

#### CONSENT

- a. Montana Family Education Savings Program Bank Plan Product Enhancements; OCHE *ITEM 172-102-R0916*
- b. Authorization to Enter Lease Arrangement with Missoula Urban Transportation District for Construction and Operation of Bus Shelter; UM-Missoula *ITEM 172-1015-R0916 | Attachment #1*





*Attachment #2*

- c. Authorization to Enter into an Off Campus Classroom Lease; Gallatin College-MSU *ITEM 172-2001-R0916*
- d. Authorization to Execute a Lease for Montana Public Broadcasting Service; MSU *ITEM 172-2005-R0916*

A motion for approval of the Budget Consent Agenda, items a.-d. was made by Regent Johnstone; the motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

**ACTION**

Budget Presentation & Discussion – Trevor/Jensen/Christian

- a. FY 2017 Operating Budgets; OCHE *ITEM 172-103-R0916*
  - All Funds Summary
  - MUS Operating Budgets – System Information and Campus Specific Information

A motion for approval of action item a. Item 172-103-R0916 was made by Regent Johnstone; the motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

- b. Authorization to Design a New Academic Building Addition to the Phyllis J. Washington Education Center; UM-Missoula *ITEM 172-1004-R0916*

A motion for approval of action item b. Item 172-1004-R0916 was made by Regent Sheehy; the motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

- c. Authorization to Move Metal Building to Montana Tech and Construct an Underground Mine Education Center; MT-Tech *ITEM 172-1501-R0916 | Attachment #1 | Attachment #2*

A motion for approval of action item c. Item 172-1501-R0916 was made by Regent Johnstone; the motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

- d. Authorization to Proceed to Construction Design Phase and Increase Expenditure Authority on the Living Learning Center Facility; MT-Tech *ITEM 172-1502-R0916 | Attachment #1*

\*\* Inadvertently missed in voting.

- e. Authorization to Construct, Maintain, Repair and Replace New and Existing Parking, Street and Access Facilities; MSU-Bozeman *ITEM 172-2002-R0916 | Attachment #1*



## MONTANA UNIVERSITY SYSTEM

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A motion for approval of action item e. Item 172-2002-R0916 was made by Regent Sheehy; motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

- f. Authorization to Construct New Dining Hall; MSU-Bozeman *ITEM 172-2003-R0916 | Attachment #1*

A motion for approval of action item f. Item 172-2003-R0916 was made by Regent Johnstone; motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

- g. Authorization to Program and Design the Romney Hall Renovation; MSU-Bozeman *ITEM 172-2004-R0916 | Attachment #1*

A motion for approval of action item g. Item 172-2004-R0916 was made by Regent Birky; motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

- h. Authorization to Proceed with an Energy Performance Contract for the Replacement of the Strand Union Building Chiller System; MSU-Bozeman *ITEM 172-2006-R0916 | Attachment #1*

A motion for approval of action item h. Item 172-2006-R0916 was made by Regent Johnstone; motion passed 5-0 (Regent Tuss and Regent Nystuen excused).

### Staff and Compensation Committee

### CONSENT

#### Staff Items

- a. MSU-Bozeman; *ITEM 172-2000-R0916*
- b. MSU-Billings; *ITEM 172-2700-R0916*
- c. MSU-Northern; *ITEM 172-2800-R0916*
- d. Great Falls College-MSU; *ITEM 172-2900-R0916*
- e. UM-Missoula; *ITEM 172-1000-R0916 | Attachment #1*
- f. MT-Tech; *ITEM 172-1500-R0916*
- g. UM-Western; *ITEM 172-1600-R0916*
- h. OCHE; *ITEM 172-100-R0916*
- i. Policy 407 Employee Equity Interest – Laskin; UM-Missoula *ITEM 172-1001-R0916 | Attachment #1*

A motion for approval of consent agenda staff items a. – i. was made by Regent Johnstone; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

#### Emeriti Faculty

- a. Amundson; MSU-Billings *ITEM 172-2701-R0916*
- b. McNally; MSU-Billings *ITEM 172-2702-R0916*
- c. Brown; UM-Missoula *ITEM 172-1005-R0916*
- d. Duffield; UM-Missoula *ITEM 172-1006-R0916*
- e. Gaskill; UM-Missoula *ITEM 172-1007-R0916*



- f. Gianchetta; UM-Missoula *ITEM 172-1008-R0916*
- g. Jakes; UM-Missoula *ITEM 172-1009-R0916*
- h. Morin; UM-Missoula *ITEM 172-1010-R0916*
- i. Morton; UM-Missoula *ITEM 172-1011-R0916*
- j. Munro; UM-Missoula *ITEM 172-1012-R0916*
- k. Pape; UM-Missoula *ITEM 172-1013-R0916*
- l. Richards; UM-Missoula *ITEM 172-1014-R0916*

A motion for approval of consent agenda emeriti items a. - l. was made by Regent Sheehy; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

Academic, Research and Student Affairs Committee

### CONSENT

- a. Level II Memorandum (from May submission)
- b. MRPIP Candidates: OCHE *ITEM 172-101-R0916*

A motion for approval of consent agenda items a.-b. was made by Regent Sheehy; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

### ACTION

- a. Level II Memorandum (September submission)

A motion for approval of action item a. item 172-2010-R0916 as listed on the Level II Memorandum was made by Regent Johnstone; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

A motion for approval of action item a. item 172-2011-R0916 as listed on the Level II Memorandum was made by Regent Johnstone; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

A motion for approval of action item a. item 172-2012-R0916 as listed on the Level II Memorandum was made by Regent Johnstone; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

A motion for approval of action item a. item 172-2701-R0916 as listed on the Level II Memorandum was made by Regent Sheehy. Discussion followed; motion passed 5-0 (Regent Nystuen and Regent Tuss excused).

### Public Comment

*This portion of the meeting is time certain in that it will not end before 11:35am*

Ms. Melony Schwartz Big Sky Economic Development spoke in support of the RN to BSN program proposed at MSU-Billings.

Ms. Anne Lynam, a sophomore at MSU, spoke in support of evaluating the renaming



# MONTANA UNIVERSITY SYSTEM

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process across the MUS.

Meeting Adjourned at 11:46am

Approved by the Board of Regents on

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Date

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Date

\_\_\_\_\_

Clayton T. Christian  
Commissioner of Higher Education  
and Secretary to the Board of Regents

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Paul Tuss  
Chair, Board of Regents