



MONTANA UNIVERSITY SYSTEM

MINUTES Montana Board of Regents Montana State University - Northern SUB Ballroom May 21-23, 2014

Wednesday, May 21, 2014

- Meeting convened at 4:00 PM.

Roll call indicated a quorum present. Regents present: Chair Paul Tuss, Regents Jeff Krauss, Major Robinson, Fran Albrecht, Martha Sheehy, Bill Johnstone and Student Regent Zack Rogala. *Ex Officio* members present: Commissioner of Higher Education Clayton Christian; Superintendent of Public Instruction Denise Juneau and Governor Steve Bullock were excused.

- Executive Session took place during which annual reviews were conducted for the following:
 - o President Waded Cruzado
 - o President Royce Engstrom
 - o Commissioner Clayton Christian

Thursday, May 22, 2014

Board Reconvenes, Approval of Minutes, and Introductions

- March 6-7, 2014 Minutes

Regent Robinson motioned for approval. Motion passed 7-0.

- April 7, 2014 Conference Call Minutes

Regent Robinson motioned for approval. Motion passed 7-0.

MSU, MSU-Billings, Great Falls College – MSU, UM and OCHE made introductions for new staff and recent appointments.

Chair Paul Tuss welcomed all attendees and congratulated the many students who graduated across the system this month. He welcomed the newest members of the Board: Martha Sheehy and Bill Johnstone. He extended thanks to Regent Rogala for his service and commitment to students during the past year.

Chancellor Limbaugh welcomed all attendees. He spoke to the recent renovations that took place on campus, noted the new Native American museum and other updates at MSU-Northern.



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Commissioner's and System Report

- FY14 Enrollment Report

Deputy Commissioner Trevor presented on FY14 enrollment. Enrollment declined by 686 FTE students from FY13 - FY14. He noted that there has been growth in enrollment by approximately 3,700 FTE (10%) over the past ten years. He made comparisons to last year's data noting the 2% decline in FTE, mostly in the undergraduate area.

- Research Initiative

Commissioner Christian noted the increased importance of research and plans to further grow this area within the MUS to help enhance Montana's overall education portfolio. He noted that the Main Street Montana project feedback further validates this track by addressing both two-year education and a strong research agenda.

Deputy Commissioner Moisey noted the work being done with the three vice presidents of research at Tech, UM and MSU. He discussed the new position for a Director of Research at the OCHE office. He extended thanks to those who worked on the Main Street Montana project and providing clarification that the MUS and private sector need to work together in order to fully realize the economic potential that research provides for Montana.

- Affordability Indicators: Price, Financial Aid, and Student Debt

Mr. Trevor presented on the affordability indicators, noting these indicators provide the basic tools that are needed to help address the topic of affordability. He compared MUS markers to the WICHE regional average; noting that MUS is lower than the regional average with flagship and four year institutions but remain slightly higher in the two-year colleges. He offered a 10 year comparison of tuition fees that shows Montana leads the west intuition containment; growing at a slower rate than other Western states. He shared data related to the average amount of financial aid received. He discussed student debt and presented data on MUS trends. Board discussion followed.

Dr. Shannon O'Brien gave the Governor's Report and highlighted Main Street Montana. She shared the Governor's commitment to this project and pointed out the five pillars or themes that have emerged as a result of the work. She noted the direct connection between research and economic growth. She spoke to Complete College Montana and the Governor's goal to have 60% of Montanans earning some kind of post-secondary degree in the next decade.

Administrative, Budget, and Audit Oversight Committee

CONSENT

- a. Authorization to Expend Student Equipment Fees; MSU-Bozeman
ITEM 163-2004-R0514
- b. Authorization to Expend Computer Fees; MSU-Bozeman *ITEM 163-2003-R0514*



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- c. Authorization to Expend Computer Fees; MSU-Billings *ITEM 163-2702-R0514*
- d. Authorization to Expend Computer Fees; Great Falls College-MSU *ITEM 163-2910-R0514*
- e. Authorization to Expend Student Computer Fees; MT-Tech *ITEM 163-1503-R0514*
- f. Authorization to Expend Student Computer Fees; UM-Western *ITEM 163-1601-R0514*
- g. Authorization to execute Utility Easement between NorthWestern Corporation and Montana Tech of the University of Montana; *MT-Tech ITEM 163-1502-R0514 | Attachment #1*
- h. Approval of Lease with Verizon Wireless; MT-Tech *ITEM 163-1501-R0514*
- i. Authorization to Separate a Student Leadership Fee from the ASMSU Activity Fee *ITEM 163-2008-R0514 | Attachment #1 | Attachment #2*
- j. Revision of Board of Regents Policy 1300.1, Information Technology – Security of Data and Information Technology Resources; OCHE *ITEM 163-105-R0514 | Attachment #1*
- k. Revision of Board of Regents Policy 1306, Logging On and Off Computer Resources; OCHE *ITEM 163-106-R0514 | Attachment #1*
- l. Revision of Board of Regents Policy 1307, Internet Reporting; OCHE *ITEM 163-107-R0514 | Attachment #1*

Regent Albrecht motioned for approval. Motion passed 7-0.

ACTION

- a. Present Law Budget; OCHE *ITEM 163-103-R0514 | Attachment #1 | Attachment #2*
 - Other Budget Items

Frieda Houser, Director of Accounting and Budgeting, presented on and provided explanation regarding the Legislative budget process for FY 16-17.

Deputy Commissioner Robinson presented other budget items that will be included in the MUS requests to the office of budget and program planning, such as funding for: Governor's Scholarship, Quality Educator Loan Forgiveness Program, Vet Med program, Bio-energy Research for MSU-Northern, and Local Government Center funding. He noted a new proposal for unifying Montana Academic Libraries Management Systems.

Dean Kenning Arlitsch presented information related to the new proposal for unifying Montana Academic Libraries Management Systems.

Regent Krauss motioned for approval. Motion passed 7-0.

- b. Long Range Building Priority List *ITEM 163-104-R0514 | Attachment #1*

Deputy Commissioner Robinson presented information on the MUS Long Range Building Priority list that will be delivered to the Governor for consideration in the development of the Executive Long Range Building Program.



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Regent Johnstone motioned for approval. Motion passed 7-0.

- c. FY16 and FY17 Performance Funding Metrics; OCHE *ITEM 163-108-R0514*

Deputy Commissioner Trevor presented the request for approval of long-term model for performance-based funding. He noted that work continues on developing long range metrics. He reminded attendees of the six objective of the performance funding initiative. Board discussion followed including comment from faculty representative Robert Mokwa wherein he reminded attendees that quality cannot be forced through funding or legislative action; that faculty members are the gatekeepers for quality.

- d. Construction for an Intercollegiate Women's Softball Complex; UM-Missoula *ITEM 163-1005-R0514 | Attachment #1 | Attachment #2 | Attachment #3 | Attachment #4*

Mike Reid, UM - Vice President of Administration and Finance presented the proposed item for the softball field construction at UM-Missoula.

Regent Albrecht motioned for approval. Motion passed 7-0.

- e. Campus Allocation Recommendations; UM-Missoula *ITEM 163-1007-R0514 | Attachment #1*

Mike Reid, UM - Vice President of Administration and Finance presented the proposed item for the revised recommended allocation of state funding for the UM campus.

Discussion followed

Regent Johnstone motioned for approval. Motion passed 7-0.

- f. Mandatory Fee Increase; FVCC *ITEM 163-314-R0514 | Attachment #1*

President Karas presented on behalf of FVCC

Ashley Olson, Business Manager of Student Government at FVCC spoke in support of this increase and noted the general support and unanimous decision to increase tuition.

Regent Krauss made a motion for approval. Motion passed 7-0.

- g. Tuition Increase; DCC *ITEM 163-201-R0514*

President Simon presented on behalf of Dawson Community College. Significant discussion followed:

Regent Krauss made a motion to approve. Motion passed 7-0.

- h. Approval of Changes to the Montana Family Education Savings Program Manager; OCHE *ITEM 163-102-R0514 | Attachment #1 | Attachment #2*



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Ms. Amy Berry, CSB Savings Specialist gave a brief overview of the history of Montana's 529 and presented on proposed changes. Board discussion followed.

Regent Robinson motioned for approval. Motion passed 7-0.

INFORMATION

- a. Annual Authorities Report; MSU-Bozeman / *Attachment #1*
- b. Annual Authorities Report; UM-Missoula / *Attachment #1*

Deputy Commissioner Robinson noted that items A, B, E are required reports with information regarding legislative authority for building projects. Ms. Frieda Houser presented on the agenda for information to members and compliance with policy.

- c. Community College Budget Process Presentation

The Presidents of Community Colleges presented the history of the current funding formula for the budget process for community colleges. President Karas, President Klippenstein, President Simon presented. Board discussion followed.

- d. Student Fee Discussion re: Annual consideration of student fee increases and new student fee proposals. BOR Policy 940.12.1 presently indicated that tuition and fee increases will be addressed every two years; during the May meeting of odd numbered years. Requests for approval of tuition and fees at other times will only be considered upon a demonstration of extenuating circumstances.

Deputy Commissioner Robinson made comments with regard to the current process surrounding student fee reviews and recapped discussion over the last several years.

Asa Hoffman, ASUM President spoke in support of this item.

Chair Tuss asked for clarification in the difference between the non-student led fees and student-lead fees. Deputy Commissioner Robinson clarified.

Significant discussion followed.

- e. FY 2015 Allocations of State Appropriations

Deputy Commissioner Robinson discussed the state dollars that have been appropriate to educational units and discussed their allocation. Board discussion followed.

Public Comment



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Faculty Representative Robert Mokwa commented on an early discussion related to performance based funding allocations for FY 15 and appropriations corresponding to the request for the present law adjustment.

Marco Ferro of MEA-MFT commented on unrestricted funding related to salaries and dedication to contract faculty. He encouraged dedication of funds outside the pay plan to help address issues of recruitment, retention, aversion and compression.

Two-Year and Community College Committee

Deputy Commissioner Cech informed attendees of the recently announced pilot program to increase the number of college credits offered in high school. He summarized that the program, which is being funded using existing resources from the Office of the Commissioner of Higher Education contains two key aspects: Starting in the fall of 2014, any Montana teacher who teaches a concurrent dual enrollment class with at least four students receiving dual credit, will receive a credit-for-credit coupon that can be used towards classes at any Montana university, college or Tribal college. Dual enrollment courses are designed to provide Montana students the opportunity to earn high school and college credit simultaneously; at a fraction of the regular cost of tuition at a college or university.

ACTION

- a. Dual Enrollment Revision of Policy 730 *ITEM 163-116-R0514 | Attachment #1*

Deputy Commissioner Cech spoke to proposed revision of a policy related to faculty and two-year programs. This proposal is the result of the dual enrollment task force and focuses on creating more opportunities for master's prepared high school teachers to teach dual courses.

Regent Krauss motioned for approval. Motion passed 7-0.

- b. Dual Enrollment Statewide Inter-local Agreement *ITEM 163-115-R0514 | Attachment #1*

Deputy Commissioner Cech spoke to this recommendation from the Dual Enrollment Task Force which puts forth guidelines for an inter-local agreement between college and the partnering school district to help strengthen an understanding of the expectations of roles and responsibilities. Board discussion followed.

Regent Krauss motioned for approval. Motion passed 7-0.

- c. Developmental Education Revision of Policy 301.1 *ITEM 163-113-R0514 | Attachment #1*

Deputy Commissioner Cech presented on the proposed policy change as recommended by the developmental education task force reinforced by the research presented from complete college America. The goal is to ensure students complete



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their college level math and writing coursework within three semesters. The research shows students who wait more than a year to complete these courses have a much lower chance of both persistence and college completion.

Significant discussion followed without clear consensus on the language being proposed and further, there was discussion regarding additional changes to the policy. Commissioner Christian suggesting postponing action until a later date. The item was pulled from the agenda.

- d. Developmental Education Revision of Policy 301.18 *ITEM 163-114-R0514 | Attachment #1*

Dr. Cech presented on the proposed revisions which were recommended by the Developmental Education Task Force. The revisions to Policy 301.18 will encourage innovative course deliveries and modalities and increase the coordination of developmental education between the two and four year campuses. Board discussion followed.

Regent Albrecht motioned for approval. Motion passed 7-0.

INFORMATION

- a. Campus Dual Enrollment Expansion Updates

Kristin Jones of FVCC; Dr. Heidi Pasek of Great Falls College-MSU; Rock Turner of Bitterroot College; and Ted Hanley from Miles Community College all provided updates on their efforts related to dual enrollment.

- b. Math Pathways Impact on Developmental Education

Deferred in the interest of time

- c. Bill & Melinda Gates Postsecondary Initiative

Deferred in the interest of time

- d. Ed Ready Pilot Overview | *Attachment # 1*

Dr. Bob Currie provided a detailed update on the EdReady program. He noted the importance of maintaining good partnerships with institutions. He discussed the recent Pilot activities conducted and the outcomes. The results showed significantly improvement in scores for those students who piloted the program. He reiterated the willingness to work further with the math department and administrators across the system.

Commissioner Christian noted his excitement about this opportunity and extended thanks to the Washington Foundation for their generous donation of \$2.4 million in grant funding.



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Public Comment

None.

Staff and Compensation Committee

CONSENT

Staff Items

- a. Staff; Montana Tech of The University of Montana *ITEM 163-1500-R0514*
- b. Staff; Helena College University of Montana *ITEM 163-1900-R0514*
- c. Staff; MSU Northern *ITEM 163-2800-R0514*
- d. Staff; OCHE *ITEM 163-100-R0514*
- e. Professor Emeritus; Blake, MSU Bozeman *ITEM 163-2001-R0514*
- f. Staff; MSU Billings *ITEM 163-2700-R0514*
- g. Staff; MSU Bozeman *ITEM 163-2000-R0514*

Labor Agreements

- a. Laborers Union (Missoula, Bozeman, Billings) *ITEM 163-109-R0514 | Attachment #1*
- b. MSU Northern Faculty Union *ITEM 163-110-R0514 | Attachment #1*
- c. Missoula College Faculty Union *ITEM 163-111-R0514 | Attachment #1*
- d. UM-Western Faculty Union *ITEM 163-112-R0514 | Attachment #1*

Regent Robinson motioned for approval. Motion passed 7-0.

INFORMATION

- a. Staff update on pertinent labor or human resources matters

Deputy Commissioner McRae provided an overview of the MUS recruitment-and-retention task force work, and compensation focus group work, and spoke to the positive influenced these groups have had on present and future compensation strategies.

- b. Montana Campus Compact update

Dr. Dean McGovern presented on the compact and gave a brief overview of it's make up and function. The compact is comprised of CEOs and President from around the states and focuses on involvement in civic duty with students and faculty. All public college, private colleges, community colleges and several tribal colleges are involved in this compact. The compact service corps program engaged 671 Montana students this year and awarded over \$1 million in education awards.

Chair Tuss extended thanks to the program and noted the importance of the state-wide outreach associated with it.

Public Comment



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David Chively of UM President of UM faculty and chair of CUF discussed the importance for recruitment and retaining efforts for faculty and staff related to quality.

Friday, May 23, 2014

Board Reconvenes

Board Education | NWCCU – Accreditation

NWCCU Commissioners Dr. Elman and Dr. Thorton provided an educational overview of the accreditation process and the commission's role, for the board. The spoke in detail to expectations of what a governing board should be doing, the standards and process related to accreditation and the structures of institutional and regional accreditation. The goals of accreditation include: quality assurance, accountability and continuous improvement. Also discussed were the key characteristics of the new accreditation model, implemented in 2011. Significant discussion followed their presentation.

Academic, Research and Student Affairs Committee *(an action)*

ACTION

- a. Level II Memorandum Items (from March submission)

Deputy Commissioner Moisey explained the process behind these submissions.

Regent Albrecht motioned for approval. Motion passed 6-0.

- b. Request for revision to BOR Policy 301.5.5; OCHE *ITEM 163-101-R0514 | Attachment #1*

Deputy Commissioner Moisey presented on this is item related to transfer and common course numbering.

Regent Robinson motioned for approval. Motion passed 6-0.

- c. Request for revision to BOR Policy 221; OCHE *ITEM 163-117-R0514 | Attachment #1 | Attachment #2*

Deputy Commissioner Moisey presented on this item related to state authorization. This policy is in response to federal changes made by the Department of Education.

Jessica Brubaker, Associate Legal Counsel noted the revision to this policy are intended to address two distinct issues: establish an authorization process that meets the minimum level of oversight required under new guild lines provided by the U.S. Department of Education; and establish an authorization process that will allow Montana and any of its interested institutions of higher education to join the State Authorization Reciprocity Agreement. These changes will affect the three private



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institutions currently operating in Montana, and any other post-secondary institutions that wish to operate in Montana, but it will not have any direct effect on Montana University System institutions. Board discussion followed.

Regent Johnstone motioned for approval. Motion passed 6-0.

INFORMATION

a. New Level II Memorandum Items (for action in September)

Deputy Commissioner Moisey commented on the MSU Research Center proposals.

Dr. Rene' Pera, Director of Research of MSU, commented on the current work being done and the considerations for elevating it to a center. She noted the plans for collaborative studies in conjunction with UM and other entities across the state.

Dr. Perry Brown, Provost of UM, noted the support on behalf of UM for MSU's proposed center.

Discussion followed

b. Level I Memorandum

Dr. Moisey recapped the process surrounding Level I memorandums and noted these are approved at the Commissioner's Office.

Dr. Mokwa asked for clarification on the acceptance of Level I and II proposals at future meetings. Commissioner Christian clarified that changes are being discussed for this overall process and that we would have more information at a later date.

c. Withdrawal of Health Information Technology Certificate from Moratorium; Flathead Valley Community College *ITEM 163-312+R0514*

Dr. Moisey reviewed the process behind the withdrawal of this program from Moratorium.

d. Math Pathways Update

Dr. Moisey informed the Board that this is similar to a national discussion on aligning math and programs. A meeting with math faculty and staff was held in Helena on May 9th. Campuses to provide data related to math courses. He discussed the issue of prevalence of algebra and the relevance to two-year degrees. The overall goal is to have a wide level discussion about system needs and how best to address these needs for Montana.

e. Student Affairs Update-Addressing Barriers to Student Success | *Attachment #1*



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Mr. Ron Muffick, and representatives from MT-Tech and MSU-Bozeman clarified that this is a major system undertaking to address three main issues: alcohol and drug use, sexual assault, and financial literacy. He noted the efforts already in place at campuses; however, these efforts differ depending on the resources available. Securing this online service will help provide some consistency across the system. Campus representative shared their experience to date with Everfi and its product. Mr. Muffick noted the guidance being provided by the Commissioner's Office related to implementation for this upcoming fall.

Commissioner Christian noted the issues related to sexual assault over the past year often involved alcohol. He discussed the need to better educate the students on campus with regard to both issue simultaneously.

Chair Tuss commended Mr. Muffick and campuses for their efforts and making this a top priority. He expressed his pleasure that this is a system-wide solution to help address these problems. Other board comments are recorded.

Regent Krauss asked that we follow up with feedback from the students as the effort moves forward.

f. AIMA Update

Ms. Brandi Foster, Director of AIMA, updated the Board on the efforts and capacity throughout the systems related to Native American student success.

Regent Robinson thanked Ms. Foster for her update. He discussed the current lapse in providing appropriate cultural content and asked that additional efforts be conducted across the system.

Commissioner Christian commented on the high number of "unknowns" related to this field. He noted that we have a good opportunity to make changes going forward and pledged to try do so as a system.

Public Comment

None

Election of Officers

Commissioner Christian opened the floor for Chair nominations.

Regent Krauss motioned to nominated Paul Tuss as chair.

Motion passed 6-0.

Commissioner Christian opened the floor for Vice Chair nominations.

Regent Albrecht motioned to nominated Major Robinson as Vice Chair.



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Motion passed 6-0.

Public Comment

None.

Meeting adjourned at 12:40pm

Approved by the Board of Regents on

Date

Date

Clayton T. Christian
Commissioner of Higher Education
and Secretary to the Board of Regents

Paul Tuss
Chair, Board of Regents

Other than the meeting starting time, times listed are approximate. In addition, agenda items may be rearranged unless an item is listed as having a "time certain." Action may be taken on any item listed on the Board or Committee Agendas. Public comment is welcome on all items. The Board of Regents will make reasonable accommodations for known disabilities that may interfere with an individual's ability to participate. Persons requiring such accommodations should make their requests to the Office of the Commissioner of Higher Education as soon as possible before the meeting to allow adequate time for special arrangements. You may