

Sept. 19-20, 2012

ITEM 156-2013-R0912

Authorization to Execute Lease for Human Resources Department – Montana State University

THAT

The Board of Regents authorizes MSU to execute a lease for MSU's Human Resources Department operations.

EXPLANATION

1. MSU's Human Resources Department is currently squeezed into ~3000 sf in the basement of Montana Hall and the current space is no longer adequate in terms of size, layout or location.
 2. The HR Dept encompasses important functions including Employee Services; Labor Relations; Training & Development; Classification & Compensation; Recruitment; Hiring & Appointing; Payroll; and Benefits.
 3. MSU plans to lease ~5727 sf in the Nopper Building, owned by Advanced Technology Inc (ATI), a sub corporation of the MSU Foundation.
 4. The annual lease rate will be \$11.80/sf or \$67,579/yr. ATI will cover one half of the power charges for the leased space and all other ancillary costs, e.g., insurance, taxes, maintenance, etc.
 5. No other local rental properties are available that have access to the necessary fiber connections to provide MSU phone/computer to MSU's HR operations.
 6. The new lease will take effect on October 1, 2012. The term of the lease will be for an initial five (5) year period, with renewals for additional five (5) year periods at MSU's option.
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ATTACHMENTS

No Attachments