

THE MONTANA UNIVERSITY SYSTEM

UM - Helena College of Technology

Inventory and Validation of Fees -- Fiscal Years 2012 and 2013

Tuition Rates per Semester for a Full Time Student

Category	FY 11 Tuition	FY 12 Proposed	% Increase	FY 13 Proposed	% Increase
Resident UG	1,179.00	1,179.00	0.0%	1,179.00	0.0%
WUE	1,768.80	1,768.80	0.0%	1,768.80	0.0%
Nonresident UG	3,786.00	3,786.00	0.0%	3,786.00	0.0%

Mandatory Fees per Semester for a Full Time Student

Category	FY 11 Tuition	FY 12 Proposed	% Increase	FY 13 Proposed	% Increase
Resident UG	351.60	351.60	0.0%	351.60	0.0%
WUE	392.40	392.40	0.0%	392.40	0.0%
Nonresident UG	392.40	392.40	0.0%	392.40	0.0%

Tuition and Mandatory Fees per Semester for a Full Time Student

Category	FY 11 Tuition	FY 12 Proposed	% Increase	FY 13 Proposed	% Increase
Resident UG	1,530.60	1,530.60	0.0%	1,530.60	0.0%
WUE	2,161.20	2,161.20	0.0%	2,161.20	0.0%
Nonresident UG	4,178.40	4,178.40	0.0%	4,178.40	0.0%

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: UM - Helena College of Technology

Course Credit	Registration Fee	Tuition	Bldg Maint Fee	Comp Technol Fees	Equip Fee	Aca Fac Fee	Stud Gov	SU Bldg Fee	Library Fee	Resident Total	Nonres. Building Fee	Nonres. Additional Tuition	Nonres. Total
1	30.00	98.25	3.75	8.00	3.80	2.00	15.00	5.20	1.50	167.50	3.40	217.25	388.15
2	30.00	196.50	7.50	16.00	7.60	4.00	15.00	10.40	3.00	290.00	6.80	434.50	731.30
3	30.00	294.75	11.25	24.00	11.40	6.00	15.00	15.60	4.50	412.50	10.20	651.75	1,074.45
4	30.00	393.00	15.00	32.00	15.20	8.00	15.00	20.80	6.00	535.00	13.60	869.00	1,417.60
5	30.00	491.25	18.75	40.00	19.00	10.00	15.00	26.00	7.50	657.50	17.00	1,086.25	1,760.75
6	30.00	589.50	22.50	48.00	22.80	12.00	15.00	31.20	9.00	780.00	20.40	1,303.50	2,103.90
7	30.00	687.75	26.25	56.00	26.60	14.00	15.00	36.40	10.50	902.50	23.80	1,520.75	2,447.05
8	30.00	786.00	30.00	64.00	30.40	16.00	15.00	41.60	12.00	1,025.00	27.20	1,738.00	2,790.20
9	30.00	884.25	33.75	72.00	34.20	18.00	15.00	46.80	13.50	1,147.50	30.60	1,955.25	3,133.35
10	30.00	982.50	37.50	80.00	38.00	20.00	15.00	52.00	15.00	1,270.00	34.00	2,172.50	3,476.50
11	30.00	1,080.75	41.25	88.00	41.80	22.00	15.00	57.20	16.50	1,392.50	37.40	2,389.75	3,819.65
12	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	62.40	18.00	1,515.00	40.80	2,607.00	4,162.80
13	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	67.60	18.00	1,520.20	40.80	2,607.00	4,168.00
14	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	72.80	18.00	1,525.40	40.80	2,607.00	4,173.20
15	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	78.00	18.00	1,530.60	40.80	2,607.00	4,178.40

FY11 FTE Rate	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	78.00	18.00	0.00	1,530.60	40.80	2,607.00	4,178.40
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FY 12

Proposed Increase	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY12 FTE Rate	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	78.00	18.00	-	1,530.60	40.80	2,607.00	4,178.40
Percent Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

NOTES: 1 2 3 4 5 6 7 8 9 10

FY 13

Proposed Increase	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY13 FTE Rate	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	78.00	18.00	-	1,530.60	40.80	2,607.00	4,178.40
Percent Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

NOTES: 1 2 3 4 5 6 7 8 9 10

- Note Explanations:**
- 1 No Change
 - 2 No Change
 - 3 No Change
 - 4 No Change
 - 5 No Change
 - 6 No Change
 - 7 No Change
 - 8 No Change
 - 9 No Change
 - 10 No Change

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Mandatory Fees -- Authorization, Fund, and Description

Unit Name: UM - Helena College of Technology

DESCRIPTION	BOR AUTHORIZATION	DESCRIPTION
Mandatory Fees Assessed All Students		
Registration Fee		Nonrefundable charge to all enrolling students each semester.
Building Maintenance Fee		Per credit hour fee to provide for repair, maintenance and renovation costs for all facilities. (Split between Building Maintenance and Building Access.) (Capped at 12 credit hours.)
Computer Fee		Per credit hour fee used primarily to replace classroom computers. (Capped at 12 credit hours.)
Technology Fee		Per credit hour fee used primarily to replace software and network systems. (Capped at 12 credit hours.)
Equipment Fee		Per credit hour fee used primarily to update equipment for technical and trades programs. (Capped at 12 credit hours.)
Academic Facility Fee		Per credit hour fee pledged for bond debt repayment. (Capped at 12 credit hours.)
Student Government Fee		Flat fee charge to all enrolling students each semester.
Student Union Fee		Per credit hour fee pledge for bond debt repayment. (Capped at 18 credit hours.)
Library Fee		Per credit hour fee used primarily to acquire material for the Library's core collection. (Capped at 12 credit hours.)
Additional Mandatory Fees Assessed Non-Resident Students		
Non-Resident Building Fee		Per credit hour fee in addition to the in-state Building Maintenance Fee. (Capped at 12 credit hours.)

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
Non-Mandatory Fees -- Rates per Semester

Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE	% CHANGE	FY 13 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Current Unrestricted Fees										
Application Fee		71-7001-R0691	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	Nonrefundable one-time charge to all enrolling students.	No Change
Late Registration Fee		71-7001-R0691	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	31004	Charged to all students registering after established registration period.	No Change
Returned Check Fee		143-102-R0509	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	31004	Charge assessed for any returned checks.	No Change
Transcript Fee		98-001-R0398	\$ 3.00	\$ 3.00	0.0%	\$ 3.00	0.0%	31004	Charge for additional transcripts after a student receives first copy free.	No Change
Drop/Add Fee		98-001-R0398	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Charge for any class schedule change after 1st change, or any change after 15th day.	No Change
Deferred Payment Service Fee		114-107-R0302	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	Administrative Charge per semester for students electing installment payment of fees.	No Change
Deferred Payment Late Fee		114-107-R0302	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	Late Charge assessed for delinquent payment on deferred payment installments.	No Change
E-Commerce Fee		127-101-R0505	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Per transaction charged to persons making on-line payments to the College via credit card or e-check.	No Change
Single Admissions File Fee		127-101-R0505	\$ 8.00	\$ 8.00	0.0%	\$ 8.00	0.0%	31004	Charge to students wishing to have a certified copy of their admissions file for transferring to another campus.	No Change
Diploma Replacement Fee		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	Charge to students to replace their diploma.	No Change
Expedited Transcript Fee		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Charge to students to have their official transcripts handled within the same business day.	No Change
Course Challenge Fee			\$ -	\$ 25.00	100.0%	\$ 25.00	0.0%		Fee charged to students to challenge out of taking a specific course. (Previous Item: New Fee)	UMH is requesting a non-mandatory fee of \$25 per credit for course challenge examinations. This fee would be charged to students wishing to test out of a course that is a prerequisite or degree requirement for which a challenge exam is available. Courses that are successfully challenged by examination will be transcribed as "CH," and students will receive credit for challenged courses.
Designated Fees										
Health Program Liability Insurance		123-101-R0504	Varies	\$ -		\$ -		33040	Program fee charged once a semester to practical nursing and emergency medical technician students based on cost. Previous Item (123-101-R0504).	This fee is no longer charged to students and is being removed from the schedule. The insurance is now handled at the system level.
Program Materials - Nursing Test - PN			\$ 353.00	\$ 505.00	43.1%	\$ 505.00	0.0%	33040	Program fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program. (Previous Item: 143-102-R0509)	Fee to cover the negotiated cost for the NCLEX test study guides and materials that are part of the UMH curriculum.
Program Materials - Nursing Test - RN			\$ 353.00	\$ 100.00	-71.7%	\$ 100.00	0.0%	33040	Program fee charged one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window. (Previous Item: 143-102-R0509)	Fee to cover the negotiated cost for the NCLEX test study guides and materials that are part of the UMH curriculum.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
Non-Mandatory Fees -- Rates per Semester

Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE	% CHANGE	FY 13 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Program Materials - Nursing Test - RN			\$ 353.00	\$ 650.00	84.1%	\$ 650.00	0.0%	33040	Program fee charged one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the UMH Nursing program. (Previous Item: 143-102-R0509)	Fee to cover the negotiated cost for the NCLEX test study guides and materials that are part of the UMH curriculum.
Program Materials - Nursing Squared Software (NURS140 and NURS142)			\$ -	\$ 63.00	100.0%	\$ 63.00	0.0%	33040	Program fee charged to PN students once a semester to cover cost of documentation software they will use in several courses. (Previous Item: New Fee)	<p>Assessment of the PN program has shown that the clinical sites, clinical instructors and the nursing students have identified documentation as a weak point in the program as well as the use of an electronic charting system. As a result of this, faculty have been looking for a tool to use for teaching electronic documentation. NurseSquared has been identified as the tool which will address the electronic documentation needs of the students.</p> <p>NurseSquared is the leading electronic health record (EHR) training product in the market that teaches nursing students how to properly document using a simulated EHR. NurseSquared was designed by nurses and individuals who have a background in the hospital information systems arena and who have witnessed, firsthand, the fear and high stress levels nursing students face when learning to chart electronically on a patient. NurseSquared is designed to bring real-world documentation into the student's world – classroom, simulation lab and clinical. NurseSquared provides a simulated EHR and charting system with embedded documentation scenarios. Students will learn to chart electronically in a non-stress environment and will take these skills to every hospital in America. This vital experience will ensure that the students will be competent in electronic documentation on day one of their nursing careers.</p> <p>NurseSquared will be implemented into the LPN program at UM-Helena in the Foundation of Nursing course. Students will learn to document at the very beginning of the program thus enabling them to be competent in documentation skills prior to going out to clinical.</p>
Class Materials - Fundamentals of Nursing (NURS131)			\$ -	\$ 60.00	100.0%	\$ 60.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item: New Fee)	As part of the State wide curriculum changes, three courses have been combined into one (previously NURS110, NURS121 & NURS112). This fee replaces the three fees with one and increases the amount to cover changes in the course curriculum.
Class Materials - Pharmacology (NURS110)			\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	Replaced by Fundamentals of Nursing (NURS131)
Class Materials - Pharmacology II (NURS121)			\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	Replaced by Fundamentals of Nursing (NURS131)
Class Materials - Basic Skills (NURS112)			\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	Replaced by Fundamentals of Nursing (NURS131)
Class Materials - Advanced Clinical Skills (NURS265)			\$ 10.00	\$ 30.00	200.0%	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	As part of the State wide curriculum changes, this course was redesigned and renumbered (previously NURS226). The fee is being increased to cover changes in the course curriculum.
Academic Placement Test		119-115-R0503	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Charge to students for taking the assessment test.	No Change
Student ID Fee		119-115-R0503	\$ 12.50	\$ 12.50	0.0%	\$ 12.50	0.0%	33040	Charge for each ID card issued.	No Change

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Non-Mandatory Fees -- Rates per Semester

Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE	% CHANGE	FY 13 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Student ID Replacement Fee		119-115-R0503	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Charge for each ID card replacement.	No Change
Graduation Fee		103-001-R0599	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	One-time charges to graduating students whom request a certificate/diploma.	No Change
Distributed Learning Fee		114-107-R0302	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	This max per credit fee will partially defray the costs associated with courses delivered to sites throughout Montana through either personal meeting or telecommunication systems.	No Change
Orientation Fee		119-115-R0503	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Charged to orientation participants to defray cost of materials, meals and administration.	No Change
Continuing Education (minimum per day)		119-115-R0503	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	The units of the Montana University System are authorized to charge a fee of \$70.00 per course minimum for each participant in continuing education courses. Charged to cover costs on noncredit courses including state training courses.	No Change
Coverall and Shop Rags - Purchase		135-107-R0507	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	Class fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes. (Previous Item: New Fee)	No Change
Coverall and Shop Rags - Cleaning		135-107-R0507	\$ 18.00	\$ 18.00	0.0%	\$ 18.00	0.0%	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	No Change
Program Materials - Aviation		143-102-R0509	\$ 96.00	\$ 96.00	0.0%	\$ 96.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost.	No Change
Program Materials - CISCO		135-107-R0507	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost.	No Change
Program Materials - Construction		135-107-R0507	\$ 55.00	\$ 55.00	0.0%	\$ 55.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost.	No Change
Program Materials - Electronics		135-107-R0507	\$ 50.00	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost.	No Change
Program Materials - Nursing - Laundry		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Program fee charged to students to cover cost of a cleaning linens used in class labs.	No Change
Program Materials - Nursing - Name Tag		127-101-R0505	\$ 12.00	\$ 12.00	0.0%	\$ 12.00	0.0%	33040	Program fee charged to students one time to cover cost of a name tag. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	No Change
Program Materials - Nursing - Pin		123-101-R0504	\$ 36.00	\$ 36.00	0.0%	\$ 36.00	0.0%	33040	Program fee charged to students one time to cover cost of a nursing pin. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	No Change
Program Materials - Protective Services		127-101-R0505	\$ 50.00	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost.	No Change
Program Materials - Welding Second Year		135-107-R0507	\$ 150.00	\$ 150.00	0.0%	\$ 150.00	0.0%	33040	Program fee charged once a semester to students taking the second year Welding program courses.	No Change
Class Materials - EMT Fee		127-101-R0505	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	Class fee charged to students to defray materials cost. (PS105)	No Change
Class Materials - Fire Service Professional Qualification		127-101-R0505	\$ 125.00	\$ 125.00	0.0%	\$ 125.00	0.0%	33040	Class fee charged to students to cover the cost of the certification test and supplies. (FF250)	No Change
Class Materials - Welding Related		135-107-R0507	\$ 75.00	\$ 75.00	0.0%	\$ 75.00	0.0%	33040	Class fee charged to students taking a Welding class as a related course from another program.	No Change
Class Materials - Science Lab Fee		135-107-R0507	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	Class fee to defray costs of consumable supplies in science lab courses.	No Change
Class Materials - Aircraft Rescue & Fire Fighting		135-107-R0507	\$ 400.00	\$ 400.00	0.0%	\$ 400.00	0.0%	33040	Class fee charged to students to defray material costs.	No Change
Class Materials - Computerized Accounting (ACT205)		143-102-R0509	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Class Materials - Art Fundamentals (ARTS140)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Class Materials - Basic Drawing (ARTS212)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change

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 Non-Mandatory Fees -- Rates per Semester

Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE		FY 13 FEE		FUND	DESCRIPTION	JUSTIFICATION
				FEE	% CHANGE	FEE	% CHANGE			
Class Materials - Basic Painting (ARTS240)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Class Materials - Brakes Lab (AUTO116)		135-107-R0507	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Engine Repair (AUTO110)		143-102-R0509	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Suspension Lab (AUTO115)		143-102-R0509	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Heating and Air Conditioning (AUTO130)		143-102-R0509	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Transmission Lab (AUTO225)		135-107-R0507	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Manual Drive Transmission (AUTO220)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Applies Lab Experience (AUTO260)		143-102-R0509	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Cabinet Making (CNST230)		135-107-R0507	\$ 50.00	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Light Equipment & Rigging (CSTR200)		143-102-R0509	\$ 60.00	\$ 60.00	0.0%	\$ 60.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Hydraulics Lab (DESL125)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Diesel Engine Repair (DESL135)		135-107-R0507	\$ 50.00	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Diesel Engine Performance (DESL200)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - HD Brakes (DESL225)		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - HD Manual Drive Transmission (DESL235)		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - HD Hydraulic Drive Transmission (DESL245)		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Diesel Maintenance Practices (DESL230)		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Diesel Applied Lab Experience (DESL265)		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Machine Shop (MACH110)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Engine Lathes (MACH115)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Mills (MACH120)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - CNC Lathes & Mills (MACH130)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Grinding Applications (MACH140)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Advanced Lathes & Mills (MACH240)		135-107-R0507	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Metallurgy (MACH245)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Programming CNC's (MACH246)		135-107-R0507	\$ 35.00	\$ 35.00	0.0%	\$ 35.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Shop Practices (MACH250)		135-107-R0507	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE	% CHANGE	FY 13 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - Project Management (MACH260)		135-107-R0507	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Electronic Systems Lab (MEC110)		135-107-R0507	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Heating & Air Conditioning Lab (MEC150)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Keyboarding & Doc Processing (OT114)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Keyboarding Applications (OT115)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Word Processing Applications (OT122)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Multimedia Presentations (OT138)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Advanced Word Processing Applications (OT123)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Data Management Applications (OT134)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Spreadsheet Applications (OT137)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Medical Software & Insurance (OT232)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Medical Transcriptions (OT200)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Medical Coding (OT234)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Legal Document Processing (OT221)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Desktop Publishing (OT249)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Oxyacetylene Welding (WELD112)		135-107-R0507	\$ 35.00	\$ 35.00	0.0%	\$ 35.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Shielded Metal Arc Welding (WELD118)		135-107-R0507	\$ 75.00	\$ 75.00	0.0%	\$ 75.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Gas Metal Arc Welding (WELD119)		135-107-R0507	\$ 75.00	\$ 75.00	0.0%	\$ 75.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Specialized Welding (WELD240)		135-107-R0507	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Agency										

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE	% CHANGE	FY 13 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Course Challenge Fee			\$ -	\$ 25.00	100.0%	\$ 25.00	0.0%		Fee charged to students to challenge out of taking a specific course.	UMH is requesting a non-mandatory fee of \$25.00 for challenge examinations. The fee would be charged to students that would like to receive credit for courses through the process of challenge examination. This would defer the costs of giving the exam and transcription of the course. This fee would also allow us to register students prior to the test and help free up spots during course registration. Currently students must pay for the credits of the course they have challenged. The amount a student pays can vary widely depending on the total number of credits they are taking. This fee will make it equal for all students. If the student is successful with the challenge test they will receive full credit for the course without having to pay any further tuition.
Class Materials - Fundamentals of Nursing (NURS131)			\$ -	\$ 60.00	100.0%	\$ 60.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item: New Fee)	As part of the State wide curriculum changes, three courses have been combined into one (previously NURS110, NURS121 & NURS112). This fee replaces the three fees with one and increases the amount to cover changes in the course curriculum.
Class Materials - Pharmacology (NURS110)			\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	Replaced by Fundamentals of Nursing (NURS131)
Class Materials - Pharmacology II (NURS121)			\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	Replaced by Fundamentals of Nursing (NURS131)
Class Materials - Basic Skills (NURS112)			\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	Replaced by Fundamentals of Nursing (NURS131)
Class Materials - Advanced Clinical Skills (NURS265)			\$ 10.00	\$ 30.00	200.0%	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost. (Previous Item:135-107-R0507)	As part of the State wide curriculum changes, this course was redesigned and renumbered (previously NURS226). The fee is being increased to cover changes in the course curriculum.
Program Materials - Nursing Test - PN			\$ 353.00	\$ 505.00	43.1%	\$ 505.00	0.0%	33040	Program fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program. (Previous Item: 143-102-R0509)	Fee to cover the negotiated cost for the NCLEX test study guides and materials that are part of the UMH curriculum.
Program Materials - Nursing Test - RN			\$ 353.00	\$ 100.00	-71.7%	\$ 100.00	0.0%	33040	Program fee charged one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window. (Previous Item: 143-102-R0509)	Fee to cover the negotiated cost for the NCLEX test study guides and materials that are part of the UMH curriculum.
Program Materials - Nursing Test - RN			\$ 353.00	\$ 650.00	84.1%	\$ 650.00	0.0%	33040	Program fee charged one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the UMH Nursing program. (Previous Item: 143-102-R0509)	Fee to cover the negotiated cost for the NCLEX test study guides and materials that are part of the UMH curriculum.

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
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Unit Name: **UM - Helena College of Technology**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY11 FEE	FY 12 FEE	% CHANGE	FY 13 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Program Materials - Nursing Squared Software (NURS140 and NURS142)			\$ -	\$ 63.00	100.0%	\$ 63.00	0.0%	33040	Program fee charged to PN students once a semester to cover cost of documentation software they will use in several courses. (Previous Item: New Fee)	<p>Assessment of the PN program has shown that the clinical sites, clinical instructors and the nursing students have identified documentation as a weak point in the program as well as the use of an electronic charting system. As a result of this, faculty have been looking for a tool to use for teaching electronic documentation. NurseSquared has been identified as the tool which will address the electronic documentation needs of the students.</p> <p>NurseSquared is the leading electronic health record (EHR) training product in the market that teaches nursing students how to properly document using a simulated EHR. NurseSquared was designed by nurses and individuals who have a background in the hospital information systems arena and who have witnessed, firsthand, the fear and high stress levels nursing students face when learning to chart electronically on a patient. NurseSquared is designed to bring real-world documentation into the student's world – classroom, simulation lab and clinical. NurseSquared provides a simulated EHR and charting system with embedded documentation scenarios. Students will learn to chart electronically in a non-stress environment and will take these skills to every hospital in America. This vital experience will ensure that the students will be competent in electronic documentation on day one of their nursing careers.</p> <p>NurseSquared will be implemented into the LPN program at UM-Helena in the Foundation of Nursing course. Students will learn to document at the very beginning of the program thus enabling them to be competent in documentation skills prior to going out to clinical.</p>

THE MONTANA UNIVERSITY SYSTEM

Total Average Annual Cost of Attendance -- Fiscal Years 2011, 2012 & 2013
For An Undergraduate Full Time Student (15 credits per semester)

UM-Helena College of Technology	2010-11		2011-12		2012-13	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
Annual Tuition	\$ 2,358.00	\$ 7,572.00	\$ 2,358.00	\$ 7,572.00	\$ 2,358.00	\$ 7,572.00
Annual Mandatory Fees	\$ 703.20	\$ 784.80	\$ 703.20	\$ 784.80	\$ 703.20	\$ 784.80
Average annual cost for books/supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Average cost of course fees	\$ 75.00	\$ 75.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
Total Average Cost of Attendance	\$ 4,136.20	\$ 9,431.80	\$ 4,331.20	\$ 9,626.80	\$ 4,331.20	\$ 9,626.80
Annual Percent Change			4.7%	2.1%	0.0%	0.0%

Note:

Average annual cost for books & supplies was increased do to price increases for those products.
The average cost of course fees went do because of increased enrollments in courses that do not charge fees.