



# MONTANA UNIVERSITY SYSTEM ELIGIBILITY, INSTRUCTIONS AND AWARD GUIDELINES

## Montana National Guard Tuition Waiver (Army and Air Guard members)

**STUDENTS MUST APPLY no later than the third week of the first semester for which the waiver is being requested**  
(retroactive awards are not made for previous semesters)

### ELIGIBLE CAMPUSES:

MSU Bozeman	Great Falls College MSU	UM Missoula	MT Tech	Bitterroot College UM
MSU Billings	City College MSU	UM Western	Missoula College UM	Flathead Valley CC*
MSU Northern	Gallatin College MSU	Helena College UM	Highlands College MT Tech	Miles CC*
				Dawson CC*

\*Montana's Community Colleges are encouraged to offer the MTNG Tuition Waiver; however, students must inquire at the college directly to verify availability.

### QUALIFICATIONS:

An Undergraduate or Graduate student who is a member of the MT National Guard is eligible for a tuition waiver\*\*, provided the student:

- Has applied for the waiver and is a bona fide member of the MT National Guard no later than the third week of the first semester for which the waiver is being requested;
- Is certified as a MT National Guard member in good standing who has completed Initial Entry Training;
- Maintains reasonable academic progress in accordance with the campus's Satisfactory Academic Progress (SAP) policy used in administering federal financial aid; and
- Has an outstanding tuition balance after applying all other sources of aid (see award calculation example below).

MT National Guard members who do not meet the residency requirements provided in BOR Policy 940.1 but do meet the criteria listed above, are eligible for in-state tuition status for purposes of applying the tuition waiver under this policy.

\*\*The waiver covers TUITION ONLY, and is NOT available for Flat Fee Courses.

### AWARD GUIDELINES:

The MT National Guard Tuition Waiver is a last dollar award and is calculated based on the in-state tuition rate. ALL federal, state and private grants and/or scholarships sent to the campus on behalf of the student, must be deducted from tuition before the waiver can be applied. Waivers will only be applied if there is an outstanding tuition balance after all other sources of aid have been applied (see example below). GI Bill® benefits are not included in the tuition waiver award calculation. ROTC students on scholarship are not eligible for a NGTW.

For questions regarding how this benefit will be calculated for your specific circumstances, please visit the Financial Aid Office or Veterans Services Office at the campus you plan to attend.

#### TUITION ONLY (No Fees) (no Flat fee courses)

Minus Federal Military Tuition Assistance

Minus Federal Grants (PELL Grant, SEOG, etc...)

Minus State Grants and/or scholarships

Minus Private grants and/or scholarships

TUITION Balance\*\*\*

= MT National Guard Tuition Waiver (up to in-state tuition only)

\*\*\*If there is no outstanding tuition balance after all other sources of aid have been applied, the National Guard member is not eligible for the waiver and no tuition waiver will be applied.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <http://www.benefits.va.gov/gibill>.

### APPLICATION INSTRUCTIONS:

- MUST APPLY for this waiver **no later than** the third week of the first semester for which you are requesting the waiver (retroactive awards are not made for previous semesters)\*\*\*\*
- APPLY for a PELL grant on the Free Application for Federal Student Aid ([www.FAFSA.gov](http://www.FAFSA.gov)), optional
- APPLY for and be eligible to receive Federal Tuition Assistance prior to each semester, optional
- MUST NOTIFY Award Montana if changing campuses while utilizing this waiver, fill out the Campus Change Form in the Award Montana Portal

\*\*\*\*If you are enrolled in the Program, but have a break in enrollment or eligibility, you will need to reapply for the waiver for future semesters, no later than the third week of the semester for which you are applying

**Create an account, Apply, or Manage an Existing Award**

[www.AwardMontana.mus.edu](http://www.AwardMontana.mus.edu)

Questions? call 1-800-537-7508 press 2 or email [AwardMontana@Montana.edu](mailto:AwardMontana@Montana.edu)