



**State Executive Leadership Team (SELT) meeting**  
**August 26, 2013**  
**School Administrators of Montana Board Room, 900 N. Montana Ave., Helena**

**Attendees:** John Cech, TJ Eyer, Kelly Hert, Mary Kulawik, Kali Wicks, and Steve York

**Call to Order:**

1.) Welcome

- Roll
- Approve Agenda
- Approve Minutes
  - 6/24/13 - approved
  - 7/22/13 - approved

2.) Gracious Space Presentation

- Our work is exceptionally important; place of non-threatening safety.
- Recommend this book to other two-year division programs.
- Element of respect.
- Develop the internal piece to bring to the meeting; this has to happen first, build the basis.
- “Conflict” can tear down or be used and addressed wisely and build.
- Develop listening skill, curiosity about what the other person has to say.
- Not listening with filters, re-state what the other person says.
- Steve attended a “cognitive coaching” training years ago involving deep listening, re-phrasing, help the other person come to deeper understanding.
- Through listening, building a foundation of understanding of the other.
- Global economy as an example of one person no longer being able to make all the decisions.
- Use the grid of personality types to help understand how that person works.
- Internalizing goals, a process of “getting on the same page.”
- Peacekeeping, too, can lead to not being able to accomplish the task at hand.
- Two levels of conflict: issue vs. interpersonal.
  - Weighing the constituencies we represent.
  - Conflict resolution may need to include many not just the one.
  - Approach conflict as problem-solving, keep in sight the end goal; slow down sometimes.
- The seven parts of the Common Good: who does SELT affect, what is our “audacious” goal?
  - Giving students a better life via education, a career.
  - We need to function together as a Perkins program (not OCHE or OPI).



- As a Perkins program, we guide every student to be college and career ready; identify and help them achieve their dreams.
- We provide the smoothest transition from one entity to another; whatever services students need, we need to be ready to provide those, make sure the services are out there.
- We need quality discussions on this beyond these SELT meetings, perhaps in an informal retreat?
- Under the main theme, establish core beliefs; this is an ongoing process.
  - Core values are timeless.
- John-The Governor, Superintendent Denise Juneau, and Commissioner of Higher Education Christian are all aligned in prioritizing K-12-to-college pathways and dual credit.
  - At the start of next legislative session, where do we want to be?

### Action Steps:

- Each week on Monday morning, starting on September 9<sup>th</sup>, 7:30-8:30 am, TJ, Kali, John and Steve will meet in a Perkins tactical meeting.
- September 6<sup>th</sup> noon to 2:00 pm, SELT meets to establish core beliefs, get down to the bedrock; Kirk Miller will facilitate.
- September 27<sup>th</sup>: Pat Hughes, *Gracious Space* co-author, will be presenting at Carroll College, 8 am.

### 3.) Updates

- **HB86-TJ** all applications have been received and look good; everyone else has received their base funding; the apps look good; the nonprofit status is in.
- **OVAE 1S2 Quarterly Report**-has been submitted; 30 secondary schools have been identified as having missed some elements, put into traditional and improvement plans, documenting school plan.
  - **Action Step: TJ will send a copy to Kali for edits.**
  - Steve-Major changes to testing are coming to Montana.
    - If we get the waiver, we are not giving the CRT; 5S1-reporting and placement; trying to send Diana to the data meeting.
- **Institutional RFP**-Kali sent out the draft and received comments that it looks good.
  - Looking to increase RFP amount to \$30,000, which will come out of OCHE funds; for CTE funds in correctional facilities; Youth Challenge, Yellowstone.
- **Non-Traditional RFP**-This has gone out and will be coming in on September 20<sup>th</sup>; the review team is being pulled together.

### 4.) CTE Advisory Board

- September 10, 5:30-7:30 p.m.
- Tom Kotinsky
- Send TJ the letter.
- Create open space; 5:30-6:30 pm, break up the board in facilitated small groups.



- Debbie Mills is coming out from CORD for three trainings, possibly invite the CTE Board to the Business and Industry event to meet the college coordinators in January and March.
- How can the advisory board be ambassadors?
- **Action Steps:**
  - **Provide BOR with a Perkins update, an executive summary from the first Board meeting.**
  - **Invite Denise and Clay to the first Board meeting on September 10<sup>th</sup>.**

#### 5.) Big Sky Pathways

- RFP Update-meeting on Thursday
- Define OPI Role in Pathways-
- MCIS Update-this afternoon meeting
- Strategies 360-we have the proposal, approved it and sent it out
  - 3 Year Plan
  - Project Management
- Big Sky Guide: 10 components of Programs of Study; the postsecondary side can be represented by Helena College Perkins Valerie Martinez.

#### 6.) Perkins

- Synergy in 2014-2015 Applications

#### 7.) Report Out on Action Steps from July 11<sup>th</sup> Meeting

- Perkins/Pathway Updates
  - BOR meetings (Sept., Nov., Mar., May)
  - Board of Education Meetings (2 per year)

### **Next Steps:**

#### 8.) Next SELT Meeting

- **Sept. 23, 2013, 10-11:30, SAM Board Room**