Local Application Perkins Grant—Missoula College University of Montana
Request for Proposal 2014-2015

This is the Request for Proposal for 2014-2015 and the allocation of the Perkins Local Application grant. Page one provides the topics which must be addressed in your proposal to meet the requirements of the grant. Page two is the template for your use in writing your proposal. The deadline for submitting requests is February 28, 2014, on or before 5 pm. Requests will be submitted to the Missoula College Dean’s Office attention to Lynn Stocking. No proposals will be accepted after 5 pm.

The Local Application Perkins grant has defined parameters for use of funds and measures the success of grantees on specific indicators. In order to receive Local Application Perkins funds, your proposal must address both topics.

1. First, the Perkins grant legislation delineates both the required and permissible uses of grant funds. Your project must meet the required uses of funds identified in the legislation, and may include permissible uses. You will find the required and permissible guidelines at this link: http://www.gpo.gov/fdsys/pkg/BILLS-109s250enr/pdf/BILLS-109s250enr.pdf under Section 135 Local Uses of Funds, which starts on page 52 of 67 if you are scrolling by page. Our grant proposal must meet all required uses, so make sure you can justify which (one or several) of the required uses you believe applies to your proposed project(s). Including permissive uses in your proposal is optional.

2. The second item your proposal must address is--how your project would contribute to positive performance on the five Local Application Perkins evaluation metrics. The performance measures for which we are responsible for the Local Application Perkins grant accountability, those indicators upon which our performance is measured, are as follows:

Indicator 1P1: Technical Skill Attainment: (Rate at which students pass any professional credentials in your area, ex: OSHA, A+Certification, NCLEX, ServSafe Sanitation Certificate, etc.)

Indicator 2P1: Completion and transfer: (Do students complete the program? Do they transfer to other schools? Both count in the plus column.)

Indicator 3P1: Retention: (Do students stay year to year toward completion?)

Indicator 4P1: Placement (in employment or military): (Are student employed? Do they enlist? Both count in the plus column.)

Indicator 5P1: Non-traditional Enrollment: (If the program is identified as a non-traditional program for gender (ex: females in Electronics, males in Nursing), how will your project support enrollment for that non-trad. gender?)

Indicator 5P2: Non-traditional Completion: (How will your project support completion for that non-trad. gender?)
Request for Local Application Grant Perkins Funding for 2014-2015
Template

Please use the following template to present your proposal by responding to the items in all six areas identified.

1. Project Description/Justification: Please explain the project for which you are requesting funding. Provide a clear description and explain why you are undertaking that project. The grant can support projects that are department-oriented as well as program-oriented.

2. Required and Permissible Uses: Identify which required uses the project meets and how it meets them. Optionally, include any permissible uses.

3. Budget: Please identify the staff, equipment, and other components involved in this effort and the projected associated costs for each item.

4. Assessment: By what means will you measure the outcomes identified and the intent expressed in your justification? Please identify the metrics by which you will assess the success of the planned action—for instance, increase in number of graduates, create improvement in student engagement and how to assess that, surveys of employers, etc.

5. Perkins Metrics: Identify how your project will contribute to meeting the Local Application Perkins grant accountability performance measures listed above. You must address at least one of the indicators and preferably more.

6. Future Project Funding: If your project will continue past the point for which you would have Perkins grant dollars, how do you intend to fund the project in the future? How will your program/dept./institution assume the funding obligation?

7. Recordkeeping and Reporting Requirements: Grant fund recipients agree to comply with recordkeeping and reporting requirements as set forth when funds are allocated.

8. Completed Cover Sheet Required: All proposals must include a cover sheet which identifies the project title, the signature of the individual(s) submitting the proposal, and the signature of the appropriate department chair(s).

We’re happy to answer questions or make suggestions.

- Cec Gallagher will be the primary contact for this Local Application Grant Request For Proposal process—please contact Cec for any text development questions.

- Debbie Schmidt is a contact for any related budget development.

DEADLINE: February 28, 2014—5 p.m.
Request for Local Application Grant Perkins Funding for 2014-2015
Cover Sheet Template

Title of the Proposal: _________________________________

Submitted by: _________________________________

Submission Date: _________________________________

Faculty/Staff Signature: _________________________________

Department Chair Signature: _________________________________

Proposal (attach): ☐

Budget (attach): ☐