1. Actively reach out to students that are at risk:, Students on an academic plan, Students on SAP warning, or have high debt and high grant utilization
   a. Financial Wellness Coordinator to provide one-on-one financial counseling with 25% of students on SAP by the end of the year
   b. Financial Wellness Coordinator to contact students with over $15,000 in student loans, and Students nearing 450% of Pell to meet and examine academic and career pathway to determine if student has a clear pathway to completion. If not, work with academic and career resources to create a pathway. To be completed by 100% of students who are on academic plans and meet one or both of these factors.
   c. By the end of the academic year, the Financial Wellness Coordinator will meet for one-on-one counseling with 70% of students who are on an academic plan to discuss paying for school, cost of not completing in a timely manner, etc.,
   d. Send Know what you owe letters to 100% of students with student loans prior to second disbursement each semester

2. Integrate Financial literacy into various aspects of the student retention practices
   a. Financial Wellness Coordinator to provide financial literacy and Financial Aid Administrators to provide face-to-face loan entrance counseling at required new student orientation. Dollars & Sense to be included in orientation packet.
   b. Financial Aid Administrators to provide information from Getmoneysmarts.org, the National Student Loan Database System, recommended debt loads in respect to particular career fields, scholarship and work study opportunities when deemed appropriate with each student meeting.
   c. Financial Wellness Coordinator to provide intensive face-to-face loan exit counseling to at least 75% of graduates and transfer students.
   d. Offer a CISS evaluation to all new students at orientation and through advising, in addition all students taking the Student Success Class will be required to complete the evaluation.
   e. Financial Wellness Coordinator to promote and oversee the completion of the Ever-Fi TRANSIT program by contacting students who have not completed TRANSIT by the end of each semester to increase the percentage of students who successfully complete TRANSIT for Fall to Spring terms.
   f. Financial Wellness Coordinator to contact 100% students that are undecided and have attempted 30 credits to educate the financial and academic consequences of not establishing a pathway to completion and promoting the CISS evaluation

3. Outreach to the Helena College Community with financial literacy messages.
   a. Financial Wellness Coordinator to offer a variety of workshops to be utilized in place of cancelled classes, as well as ideas on how to embed financial literacy into the curriculum – Student Success Courses, and “Don’t Cancel that Class” inserts, and drop-in topics for instructors to utilize for academic year 2015-2016.
   b. Financial Wellness Coordinator to either present or coordinate various topics such as meal planning, completing the FAFSA, budgeting for the holidays, negotiating salaries, how to understand health insurance, etc. Provide at least 8 events over Fall and Spring Semester
c. Financial Wellness Coordinator to conduct two financial literacy/default prevention presentations to all staff and faculty as it pertains to Helena College by the end of Spring Semester to understand the impact of default rate to campus, means of preventing default and how to help students avoid default.
d. Financial Wellness Coordinator will dedicate time weekly at the Airport campus, TRiO, and the Student Success Center to meet with students, provide information and support through the academic year.
e. Utilize technology (i.e. Facebook, Twitter, YouTube, Newsletter) to bring the financial literacy message to the entire student body, staff, and faculty on a weekly or monthly basis during Fall and Spring semesters, publishing at least 20 posts throughout the academic year.

4. Financial Wellness Coordinator to complete Financial Education Certification by the end of Spring Semester in order to better counsel and design and implement Financial Literacy program.

5. Financial Literacy/Default Prevention Team will continue to meet once a month through the 2015-2016 academic year.