Dual Enrollment Make-up Phone Meeting  
June 7, 2011

**Attendance:** Anneliese Ripley, Bob Hietala, Daniel Bingham, David Hall, Sue Jones, Tammi Miller and Tom Gibson.

Tom Gibson chaired the meeting which is being held for those who were unable to participate in the regular June 2 call.

**COLLEGE!NOW Senior Program Specialist**

Sue Jones has been offered the position and has accepted.

**Dual Credit Proposal**

Based on feedback from a previous IT conference call, John Cech suggested to Mick Robinson we address the dual credit proposal as a 2 phased approach with Phase I dealing with the 5 COTs and two-year college programs and Phase II dealing with the 3 community colleges. Phase I will be presented to BOR in August.

Tom Gibson will be chairing the efforts for Phase I & Phase II. Tom indicated Phase I needs to be completed in the next 6 weeks. He is suggesting step 1 is to inventory what we currently are doing with respect to the application processes at the campuses. It is critical that each campus make sure their “campus team” is aware of the process and what is being proposed. Sue will conduct the inventory of campus application forms and processes so that within the next two weeks, the large group can discuss all aspects, including application forms, probable fall enrollments, tuition charged and fees charged. Step 2 will identify a common tuition, set mandatory fees, and set other fees. This will be done by no later than July 21st. Tom and Sue will develop a template and send it out tomorrow to be populated. This process is to address all forms of dual enrollment.

Tom sent an email last week stating “This is a priority of the Regents, Commissioner, and Governor and that we are going move this forward, so it is critical everyone participate in order to have a voice and to help shape what it will be like.”

**Independent Record Invitation**

John Cech has received an invitation to meet with the Independent Record Editorial Board on June 8 to discuss Two-Year College Education in Montana. He would like for each institution to send him a list of “bragging points” for the last year. John sent out an email request.

**Future Agenda Items**

New Medication Aides licensure will require 60 hours of training and 40 hours of hands-on experience. This may present an opportunity for Montana’s two-year colleges.

The new Gainful Employment Reporting Requirements as per US DOE will be discussed at our next meeting.

We are back on the even Thursdays schedule with the next meeting scheduled for:

**Thursday, June 16, 2011**

9:00 AM Conference Call

Phone 877-826-6967

ID 5757615095