All twelve of Montana’s Two-Year colleges were represented at the four-hour meeting.

**State Advisory Team**
- Propose a State Advisory Team. A number of people who previously served have moved to new positions. Looking for big picture advice; business and industry leaders; meet twice per year. Suggestions for membership welcome.

**Action:** Establish a State Advisory Team  
**Committee:** Lynn Stocking, Susan Wolff, Bob Hietala, John Cech, Jan Lombardi

**Statewide Online Transfer Degree**
- Propose formation of a statewide online transfer degree utilizing currently offered MUS two-year college online associate degrees in Business and tagging on to the last two years of a four year program as the completion element for a BA/BS. MSU Billings currently offers the last two years of their business degree program online.

**Discussion:**
- Some concerns were raised regarding implications with Board of Regent policies and financial aid regulations.
- Could standardize elements of first two years among two-year campuses.
- Second two years do not articulate well due to the number of differences in requirements at the four-year colleges.
- Need to include both two- and four-year entities at the table; also financial aid staff.
- Could have three or four campuses offering different courses toward the degree.
- We do not want to lose our business to the e-campuses outside of MUS, such as Washington State University Global Online and Colorado State University Global Online.
• Discussion ensued about creating a progression of associate degree to Bachelor degree and how these could both count as completion statistics.

• Promote the associate degree completion to employers.

**Action:** Consider next steps as University Transfer is a key part of the two-year mission. Include FVCC, CC-MSUB, MCC, and GFC.

**Anticipating and Responding to Workforce Needs/TAACCCT Moving to the Finish Line**

• No individual grants are being submitted from Montana.
• Jeri Pullum reviewed the requirements list.
• Matt Springer reviewed stackable credentials for Energy and Manufacturing.
• Mobile welding trailer shared among grantees was discussed as possibility.
• Students may add entrepreneurship endorsement to their program for those who may want to start their own business.

**Action:** Opt-in Paperwork due today

**Communication and Collaboration**

• Discussed internal and external communication protocols.

• Discussed communication within regions – examples of referring students to another nearby program when the on-campus program was full. (E.g., MC culinary program full/students referred to FVCC)

• Marketing is sometimes a problem when recruiters are from four-year campus and are also recruiting for the two-year programs under their purview (as they are marketing with a statewide approach). Every campus agreed participation in career fairs is fine.

• Unique programs (e.g., aviation at Helena College or Process Plant Technology at City College) could be marketed statewide as there is no other program in the state being offered.

• Local college is the broker for Dual Credit offerings; if that college cannot deliver what is needed, it should refer the high school to the next closest college that can.

• Some locations not served by any of our two-year colleges in the MUS.

**Agreement:** Communication must occur on an ongoing basis. The group agreed that most issues can be resolved with courtesy communication. The group consensus was to commit to open communications between and among campuses.

**Dual Enrollment & Partnerships**

• OPI Report-Terry Kendrick shared a report from a survey she conducted.

• Terry reported Denise Juneau believes high school graduates must be career and college ready.
• Much of the discussion centered on certification and preparation of both high school and college instructors.
• Some IT members felt we should revisit Policy 730.
• Consider Wisconsin model for CTE faculty requirements.
• Consider extending 50% tuition reduction to teachers working toward teaching dual credit.
• Dual Enrollment Guideline needs to be updated.

**Action:** Work group will be formed. John is looking for nominations from the following; Two-Year CAO, Two-Year CEO, both Two-Year and Four-Year faculty representatives and a Registrar. The group strongly expressed the need to review all policies regarding this area. Neil and John will put together a concept paper to be presented to the Commissioner.

**Developmental Education Reform Update**

Sharon O’Hare, University of Montana, presented a preview of the PowerPoint presentation she will deliver to the Board of Regents on Friday. This will be the Final Report and Recommendations from the Developmental Education Reform Taskforce. She responded to questions from the group.