



# Dual Enrollment Guidelines

The Montana Board of Regents' *Operational Guidelines for Dual Enrollment and Other Secondary-Postsecondary Credit Opportunities* describes delivery models and expectations for dual enrollment, as well as models and practices for college-credit high school courses.

For complete guidelines see:

<http://www.mus.edu/2yr/CollegeNOW/assets/DualEnrollmentGuidelines.pdf>

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Dual enrollment allows high school students to take college courses while enrolled in high school, for dual-credit or college-credit-only. Dual enrollment may be delivered by college faculty, onsite or online (early college) or by qualified high school faculty at the high school (concurrent enrollment).

## Dual Enrollment Courses:

- Are 100- or 200- level college courses with prefix, number, title, credits, and outcomes established by the Montana University System;
- Have the same content, outcomes and assessments as on-campus sections;
- With few exceptions, enroll all students for college credit;
- Also meet K-12 content and performance standards if used for dual credit; and
- Cannot be the only source used to fulfill the basic high school offerings as required by the Montana Accreditation Standards;

## Dual-enrolled Students must:

- Be enrolled in a high school that has a current interlocal dual enrollment agreement with the higher education institution;
- Be at least 16 years of age or a high school junior;
- Meet prerequisites for the course including placement tests or proficiency scores for math and writing (Policies 301.1 and 301.17);
- Have successfully completed the required high school classes at that grade level and be on track for high school graduation;
- Meet same admission requirements as on-campus students (Policies 301 and 301.1), except for a high school diploma; and
- Have approval signatures of a parent or guardian, high school official, and designated college official.

## Dual enrollment faculty must:

- Be approved by the college and meet minimum qualifications established by the Board of Regents; and
- Have the K-12 licensure (Class 1, 2, 4, or 8) if teaching dual-credit courses.

## Common approach to dual credit and dual enrollment tuition:

- Tuition per credit will be 50% of the current resident tuition
- Mandatory fees will not be assessed
- Tuition plus applicable course fees will be charged

The common approach to dual enrollment tuition will apply to students enrolled in all dual enrollment activities including, but not limited to dual credit, early college, running start and concurrent enrollment.