

Attachment #1 - Board of Regents Policy: Physical Plant B Section 1003.7

This authority request is for an amount greater than \$150,000, which requires that following additional information:

(a) Project Description:

This project will upgrade and expand the existing Writing Center located in Wilson Hall and provide new finishes and lighting. The project will also enhance the visibility of the Center through relocation to a prominent area within the building and provide natural lighting.

(b) Cost Estimate and Funding Sources:

Estimated Cost: the project will not exceed \$300,000.

Construction:	\$	170,000
Consultant Fees:	\$	27,000
Owner's Expenses:	\$	66,000
<u>Contingency:</u>	<u>\$</u>	<u>37,000</u>
Total	\$	300,000

Funding Source: This project will be financed through the Student Academic Building Repair & Renovation fund.
(Attachment #2)

(c) Program Served, Enrollment Data, Projected Enrollment:

The Writing Center is open to serve the general campus student enrollment of over 13,000 MSU students.

(d) Space Utilization Data:

This project renovates existing space within the facility and will not appreciably change the utilization of the existing spaces.

(e) Projected Use for Available Residual Space

(Not applicable to this project)

(f) Projected O&M Costs and Proposed Funding Sources:

Historic O&M costs are not expected to be significantly impacted by this renovation project, since facilities will not be expanded.