



MONTANA UNIVERSITY SYSTEM

MINUTES

Montana Board of Regents Meeting

These Minutes were approved by the Board at its July 11, 2007 meeting in Great Falls, MT.

May 31, 2007

For supporting materials, see www.mus.edu. Click on Board of Regents, then "meetings", then the May 2007 meeting agenda. The agenda contains links to all of the items acted on by the Board and its committees.

Thursday, May 31, 2007

The full Board convened at 10:00 AM.

Roll Call indicated a quorum present.

Regents Present: Lynn Hamilton, Chairman, Steve Barrett, Vice Chairman, Todd Buchanan, Clayton Christian, Heather O'Loughlin, Janine Pease, and Lila Taylor. Also present was Commissioner Stearns *ex officio*.

Jan Lombardi, Education Policy Advisor, was present for Governor Schweitzer *ex officio*.

Regents Absent: Superintendent McCulloch *ex officio* excused.

Regent Christian moved approval of the minutes of the February 28-March 1, 2007 regular meeting and the March 27, 2007 conference call meeting. Approved 7-0.

INTRODUCTIONS

Chancellor Capdeville introduced Dr. Joe Callahan, Interim Provost at MSU-Northern.

President Karas introduced Linda Sadler, VP for Administration and Finance at Flathead Valley Community College

Regent O'Loughlin introduced Kerra Melvin, new Student Regent; Tegan Molloy, Interim President of MAS and President of ASMSU; Tiffani Fehlmann, President ASMSU-B; and Dustin Leftridge, President ASUM.

SYSTEM ISSUES

a. **Tribal Colleges:**

Presentations were given by President David Yarlott, Little Big Horn College and President Richard Littlebear, Chief Dull Knife College. D. Yarlott wondered if the Tribal Colleges could be partially included in the Health Plan of the MUS since they do not have a health insurance plan for all faculty. S. Stearns said MUS will check into this.

b. **2007 Legislative Update:**

Commissioner Stearns reported on the positive outcomes relating to the College Affordability Plan (CAP), the Pay Plan, MUS Initiative funding, and highlights of the Long Range Building Program.

c. **MUS Issues and Challenges:**

Campus CEO's reported on issues of current or significant concern, including campus safety and security measures in light of the tragedy at Virginia Tech. Other topics of concern include scarcity of interpreters for students who are deaf and hard of hearing, and the high cost of living in various communities.

J. Lombardi recommended consultation with Steve Gettel, Director of MSDB.

d. **Student Loan Advisory Council Appointments. ITEM 135-110-R0507**

Motion by Regent Pease on Item d. seconded by Regent Christian and approved 7-0.

STUDENT REPORTS

The following students presented reports

Andrea Helling, former President ASUM, and MAS
Tegan Molloy, President ASMSU and Interim President MAS
Dustin Leftridge, current President ASUM
AJ Hernandez, former President ASMSU-GF
Tiffani Fehlmann, President ASMSU-B
Roy Tisdell, President ASMCC

The meeting recessed for lunch at 12:15 p.m. and reconvened at 1:15 p.m.

SYSTEM ISSUES continued

- e. **Strategic Plan (Transferability):**
Deputy Commissioner Roger Barber and Director Tyler Trevor provided an overview the Transferability and Student Data Initiative. This \$1.5 million initiative focuses on improving the transfer of credit between institutions, increasing access to transfer and student-related information, and enhancing current data warehousing capabilities.
- f. **"Asserting Policy Leadership" – for Board Leaders and System Executives**
Commissioner Stearns reported on the meeting in Boulder, CO. SHEEO (State Higher Education Executive Officers) and the Ford Foundation sponsored the meeting for representatives from 15 states. Regents Morrison-Hamilton, Taylor, and Buchanan attended, along with Commissioner Stearns.
The primary focus was on best practices in the states, particularly in regard to increasing the level of educational attainment throughout the country, to maintain or improve America's educational and economic competitive position.
- g. **Western Undergraduate Exchange (WUE) Program.**
Commissioner Stearns gave a brief overview of enrollment trends in the Western Undergraduate Exchange (WUE) program. She emphasized the importance of including the examination of WUE enrollment policies and practices in system planning activities.
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COMMITTEE REPORTS AND ACTION

WORKFORCE DEVELOPMENT

ACTION

- a. **Montana Healthcare Workforce Advisory Committee Report and Recommendations.** *ITEM 135-108-R0507*
Committee motion by Regent Taylor on six recommendations approved 7-0.
The Advisory Committee will continue to advise the Board.
- b. **Strategic Plan, Workforce Development Measures.** *ITEM 135-109-R0507*
MUS staff Tyler Trevor explained that these measures in the Strategic Plan needed clarification for the campuses and OCHE. Arlene Parisot and he reviewed the issues with the Two-year Council prior to this recommendation to the Board.
Committee motion by Regent Taylor approved 7-0.

INFORMATION

Perkins State Plan Summary.

Commissioner Stearns reported that Arlene Parisot submitted the one-year transition Perkins Plan to the Department of Education in early May. Under A. Parisot's direction, stakeholders will complete the work on the long-range 5-year plan for Montana's career and technical education with Perkins federal funds during the coming year.

ACADEMIC and STUDENT AFFAIRS

ACTION

- a. **Revisions to Board of Regents' Policy 301.3, Admissions Requirements; Graduate Students.** ITEM 135-101-R0507
Committee motion by Regent Hamilton approved 7-0.
- b. **Revisions to Board of Regents' Policy 303.1, Curriculum Proposals.** ITEM 135-102-R0507
Committee motion by Regent Hamilton approved 7-0
- c. **Pilot Program for Suspended Students, UM-Missoula.** ITEM 135-103-R0507
Committee motion by Regent Hamilton approved 7-0.
- d. **Change in the Model Curriculum for Practical Nursing Programs.** ITEM 135-104-R0507
Committee motion by Regent Hamilton approved 7-0.
- e. **New and Revised Policies on Research and Conflict of Interest.** ITEM 135-105-R0507
Committee motion by Regent Hamilton to approve new Policy 401, and Policy 401.2 amended to remove the provision on voluntary assignment approved 7-0.
- f. **Program Exceptions to Board of Regents' Policy 301.12, Undergraduate Degree Requirements: Associate Degrees and Certificates of Applied Science.** ITEM 135-106-R0507
Committee Motion by Regent Hamilton to table the exception for Dawson Community College for further study approved 7-0.
Committee motion by Regent Hamilton to approve balance of item f. approved 7-0.
- g. **Revisions to Policy 301.16, Writing Proficiency.** ITEM 135-111-R0507
Committee motion by Regent Hamilton approved 7-0.

Level II Items

- h. **Option in Inequality and Social Justice, UM-Missoula.** ITEM 134-1001-R0107
Committee motion by Regent Hamilton approved 7-0.
- i. **Osher Lifelong Learning Institute, UM-Missoula.** ITEM 134-1003-R0307
- j. **Associate of Applied Science Degree in Web Development and Administration, Montana Tech of UM College of Technology.** ITEM 134-1503-R0307
- k. **Bachelor of Arts Degree in Music Technology, MSU-Bozeman.** ITEM 134-2010-R0307
- l. **Certificate of Applied Science and Associate of Applied Science Degree in Carpentry Technology, MSU-Northern.** ITEM 134-2802-R0307
Committee motion by Regent Hamilton on items i., j., k., and l. approved 7-0.
- m. **Associate of Applied Science Degree in Surgical Technology, MSU-Great Falls College of Technology.** ITEM 134-2852-R0307
Committee motion by Regent Hamilton approved 7-0.
- n. **Associate of Applied Science Degree in Auto Body Repair & Refinishing, MSU-Great Falls College of Technology.** ITEM 134-2857-R0307
Committee motion by Regent Hamilton approved 7-0.

INFORMATION

- a. **Possible recommendation on Policy 940.29, Post-Baccalaureate Tuition.**
The Board directed the Commissioner's Office to prepare a policy amendment for the May 2009 meeting reflecting the recommended changes in this item.
- b. **Higher Education Center in Hamilton, Montana – UM-Missoula.**

- UM will present this proposal and current needs assessment to the NWCCU (Northwest Conference on Colleges and Universities).
- UM has contacted local school administrators re: dual credit courses.
- The original Ravalli County needs assessment prepared by UM was amended to reflect it was conducted in 2006 and not 2007.
- This does not compete with the Bitterroot Valley Community College proposal, but is complementary, in the opinion of The University of Montana.

Speaking on behalf of this item:

Frank Laurence, who will assume a leadership role in this effort for UM.

c. **Distance Education Initiative.**

Information on possible benefits of membership in Internet Course Exchange (ICE) through WICHE was presented. Other issues discussed were:

- New URL address for the Montana University System: <http://mus.edu/>.
- New site for on-line general education core: <http://mus.edu/online/>.
- Legislative funding of distance education initiation of \$900,000/biennium to be used as follows:
 - Development of new online courses in high demand areas – est \$100K
 - Assist in developing online learning outcomes assessment – est \$25K
 - Strengthen student support and online advising system – est \$100K
 - Develop online application, records, financial aid processes – est \$75K
 - Single home campus tuition & fee statements for all online courses – est \$75K
 - Expand the MUS online gateway to the campuses and facilitate provision of central course management system for all campuses – est \$450K
- Deliverables desired for the Legislative education and government interim committee include:
 - Increase number of online students by 10% per year
 - Develop approximately 60 new online courses for delivery
 - Develop new programs and approximately 30 new courses to serve primarily workers in need of career training and employers in need of specially skilled workers
 - Demonstrate a collaborative approach to utilizing existing courses from multiple campuses to meet new program needs

d. **Memorandum on Certificates of 30 credits or less.**

Deputy Commissioner Barber reported on certificates from the following campuses:

- Montana Tech
- Helena College of Technology
- Flathead Valley Community College
- Miles Community College

e. **Memorandum on program moratoriums and terminations.**

Deputy Commissioner Barber indicated 156 programs had been terminated, 27 placed on moratorium, and 26 consolidated over the past 13 years.

CONSENT

Level I Memorandum.

Committee motion by Regent Hamilton approved 7-0.

ADMINISTRATIVE, BUDGET, AND AUDIT OVERSIGHT

ACTION

a. **FY08 & FY09 Tuition and Fees.**

Tuition and fee increases for the Community Colleges were segregated for separate action. Proposed increases in the Architecture and Theater Arts fees at MSU were withdrawn.

Committee motion by Regent Barrett excepting the Engineering fee at MSU, and the Library Fee at MSU-Billings and amended by Regent O'Loughlin to take the UM Student Fee in the first year as \$3.00 instead of \$2.00 in the first year and \$1.00 in the second year approved 7-0.

Motion by Regent Barrett on the Library Fee at MSU-Billings approved 4-3 with Regents Christian, Hamilton, and O'Loughlin against.

Alicia Esteves, ASMSU Political Action Director spoke in favor of library fee.

Motion by Regent Barrett on MSU Engineering fee defeated 4-3 on a roll call vote with Regents Barrett, Buchanan, and O'Loughlin supporting.

Community College Presidents Cargill, Hicswa, and Karas commented regarding the different funding structure and model for the Community Colleges. Declining enrollment and the inability to increase local tax levies were mentioned as factors making it impossible to agree to a tuition cap. At each of the Community Colleges, the tuition increases were discussed in advance with students.

Motion by Regent Barrett on Community College tuition and fee increases approved 6-0 with Regent Pease abstaining.

b. **Revision of Policy 940.13, Tuition Waivers.** ITEM 135-114-R0507

Committee motion by Regent Barrett, to accept the revised policy, approved 7-0.

c. **Relocation of Soccer Field, MSU-Billings.** ITEM 135-2701-R0507

Committee motion by Regent Barrett approved 7-0.

d. **Western Transportation Institute Lease of Property for Cold Regions Transportation Research Facility, MSU-Bozeman.** ITEM 135-2006-R0507

Committee motion by Regent Barrett approved 7-0.

e. **Memorandum of Understanding between UM-Missoula and UM Foundation.** ITEM 135-1019-R0507

Committee motion by Regent Barrett approved 7-0.

f. **Acquisition of Donated Property from ARCO, Montana Tech of UM.** ITEM 135-1504-R0507

Committee motion by Regent Barrett approved 7-0.

g. **Expansion of Project Budget, Washington Grizzly Stadium, UM-Missoula.** ITEM 135-1017-R0507

Committee motion by Regent Barrett approved 7-0.

This item does not change the sunset of the student fee, which was implemented as part of the original building proposal.

h. **Conversion of Continuing Education Self Support FTE and Associated Tuition Revenues and Expenses to State Support, MSU-Bozeman.** ITEM 135-2008-R0507

MSU- Bozeman implemented a conversion of Continuing Education Self-supporting courses to State-supported courses during the Spring semester. The accounting for this change will be completed prior to June 30, 2007.

Committee motion by Regent Barrett approved 7-0.

INFORMATION

a. **Audit Reports**

Clean audit opinions were issued on:

PBS TV MSU

PBR at UM

UM Revenue Bonds

Legislative audit regarding Computer Purchasing was discontinued. The auditors determined that the risk was low and further review was unnecessary.

b. **Agricultural Review Panel Update**

Commissioner Stearns indicated that the next step is for OCHE and MSU to describe implementation steps or action plans to address the report's recommendations.

c. **Biennial Reversions:**

Reversion methodologies using actual enrollment or three-year average enrollment were debated. Regent Barrett commented on the need to link management projections with actual performance. As a result, a calculation comparing FY05, FY06, and FY07 projections to actual was prepared and reviewed. Without formal action, the Board provided guidance to implement the System Office proposal to calculate reversions using the FY06 and FY07 actual enrollments compared to House Bill 2 budgeted enrollments.

d. **Legislative Funding for Campuses:**

Associate Commissioner Mick Robinson reported:

- The campus funding level presented within the Governor's College Affordability Plan to the Board of Regents was approved by the Legislature.

MUS Initiative Funding approved as follows

- Equipment and Technology (OTO) \$ 4,000,000
- Of the \$4 million appropriation for equipment and technology, \$1.75 million must be matched on a one-to-one basis, with non-state funds.
- Workforce Training – Program Development (OTO) \$ 1,500,000
- Of the \$1.5 million appropriation, \$700,000 must be matched by no less than one-half the appropriation amount, with non-state funds.
- Research Agencies Equipment (OTO) \$ 1,000,000
- A grant process will be utilized to distribute these equipment dollars to Research Agencies. Scoring priority will be given to the projects that include non-state matching funds.

MUS Funding in excess of proposed Executive Budget approved as follows:

- Community College Assistance (OTO) \$ 450,000/yr
- Agriculture Experiment Stations – additional appropriation 50,000/yr
- Yellow Bay Biological Station – Whitefish Lake 25,000/yr
- MSU-Northern Water Program – Ongoing General Fund support 240,000/yr
- MSU-Bozeman – PBS Television Satellite Delivery System (OTO) 400,000
- UM-Missoula—Speech Pathology Program (OTO) 700,000
- MT Tech—Advanced Nursing Workforce Program (OTO) 40,000/yr
- Additional Tribal College Assistance (OTO) 507,000/yr

e. **Legislative Funding for System Office:**

Associate Commissioner Robinson reported:

MUS Initiative funding approved as follows:

FY2008 FY2009

- Transferability of Student Data (OTO) \$979,099
- Transferability of Student Data (Ongoing) 312,000 \$253,901
- Biennium Total \$1,545,000
- Coordinate & Expand Distance Learning (OTO) 225,000
- Coordinate & Expand Distance Learning (Ongoing) 225,000
- Biennium Total \$900,000

f. **Legislative Funding for Long Range Building Program:**

Associate Commissioner Robinson reported:

- State Funding for MUS LRBP approved in the amount of \$77,257,500
- Authority Only for MUS LRBP approved in the amount of \$26,735,000

g. **Annual Status Report of Regents Authority Relating to Building Projects, MSU-Bozeman.**
ITEM 135-2009-R0507

Required report under Policy 1003.7, 2b

h. **Annual Status Report of Regents Authority Relating to Building Projects, UM-Missoula.**
ITEM 135-118-R0507

Required report under Policy 1003.7, 2b

i. **Possible Recommendation on Policy 940.29, Post-Baccalaureate Tuition.**

This item was acted on during the Academic and Student Affairs Committee report.

CONSENT

- a. **Student Computer Fee Allocation**, MSU-Billings. ITEM 135-2702-R0507
- b. **Student Computer Fees Allocation**, Montana Tech of UM. ITEM 135-1502-R0507
- c. **Student Computer Fee Employment Allocation**, UM-Missoula. ITEM 135-1014-R0507
- d. **Student Computer Fee Equipment Allocation**, UM-Missoula. ITEM 135-1015-R0507
- e. **Naming of the Montana Tech Basketball Floor the "Kelvin Sampson Court"**, Montana Tech of UM. ITEM 135-1503-R0507
- f. **Painting of Existing Auxiliaries Facilities**, MSU-Bozeman. ITEM 135-2005-R0507
- g. **Employee Joint Venture: Donald E. Kiely**, UM-Missoula. ITEM 135-1002-R0507
- h. **Employee Joint Venture: John M. Gerdes**, UM-Missoula. ITEM 135-1016-R0507
- i. **Employee Joint Venture: Edward Rosenberg**, UM-Missoula. ITEM 135-1003-R0507

Committee motion by Regent Barrett approved 7-0.

STAFF AND COMPENSATION

ACTION

Employee benefits program staffing; Revise Policy 804.1 to allow for an increase of 1.0 FTE (program maximum increases from 4.0 FTE to 5.0 FTE) ITEM 135-112-R0507

Committee motion by Regent Christian approved 7-0.

INFORMATION

- a. **Continuation of the Insurance Affordability Plan for lower-paid MUS employees**
It was the consensus of the Board to make the Plan a permanent benefit, with adjustments for COLA, and adjustments to income level each year.
- b. Update on **Recruitment and Retention Task Force** business:
The Task Force will bring recommendations to the September, 2007 meeting.

CONSENT

Staff Items

- a. Office of Commissioner of Higher Education. ITEM 135-100-R0507.
- b. UM-Missoula. ITEM 135-1000-R0507
- c. UM-Western. ITEM 135-1600-R0507
- d. MSU-Billings. ITEM 135-2700-R0507
- e. MSU-Northern. ITEM 134-2800-R0507
- f. Title of Professor Emeritus of Art: Marilyn C. Bruya; UM-Missoula. ITEM 135-1004-R0507
- g. Title of Professor Emeritus of Arts and Humanities: Richard D. Barrett; UM-Missoula. ITEM 135-1005-R0507
- h. Title of Professor Emeritus of Arts and Humanities: Dennis J. O'Donnell; UM-Missoula. ITEM 135-1006-R0507.
- i. Title of Professor Emeritus of Library Sciences: Erling Oelz; UM-Missoula. ITEM 135-1007-R0507
- j. Title of Professor Emeritus of Arts and Humanities: Thomas Michael Power; UM-Missoula. ITEM 135-1008-R0507
- k. Title of Professor Emeritus of History: Frederick W. Skinner; UM-Missoula ITEM 134-1011-R0107
- l. Title of Professor Emeritus of German: Dennis McCormick; UM-Missoula. ITEM 134-1012-R0107
- m. Title of Professor Emeritus of Psychology: David A. Strobel; UM-Missoula. ITEM 135-1013-R0507
- n. Title of Professor Emeritus of Art: Barney P. Brienza; UM-Western. ITEM 135-1601-R0507
- o. Title of Professor Emeritus of Business/Economics: William C. O'Connor; UM-Western. ITEM 135-1602-R0507
- p. Title of Professor Emeritus of Architecture: Ferdinand S. Johns; MSU-Bozeman. ITEM 135-2001-R0507
- q. Title of Professor Emeritus of Economics: Charles H. Rust; MSU-Bozeman. ITEM 135-2002-R0507
- r. Title of Professor Emeritus of Engineering Mechanics: Robert L. Brown; MSU-Bozeman. ITEM 135-2003-R0507
- s. Title of Professor Emeritus of Mechanical Engineering: Jay Conant; MSU-Bozeman.

ITEM 135-2004-R0507

Committee motion on Consent Agenda with amendment to UM-W adding AY to Coach Keller by Regent Christian approved 7-0.

Labor Agreements

a. ~~International Union of Operating Engineers covering employees in Missoula, Dillon, Butte, and Bozeman. ITEM 135-116-R0507~~

Item a. was pulled from the Agenda due to lack of ratification by the unit employees.

b. **Teamsters Union Local 2 covering employees in Bozeman. ITEM 135-117-R0507**

Committee motion on Item b. by Regent Christian approved 7-0.

Public Comment

There was no public comment.

Election of Officers

Regent Barrett nominated Regent Hamilton as Chair.
Regent O'Loughlin seconded.
Approved 6-0 with Regent Hamilton abstaining

Regent Christian nominated Regent Barrett as Vice Chair
Regent Taylor seconded.
Approved 7-0

With no further business to come before the Board, the meeting adjourned at 5:45 p.m.

Posted on

Approved by the Board of Regents on

June 19, 2007

(Date)

(Date)

Sherry Rosette
Board Secretary

Lynn Morrison-Hamilton
Board Chair

The next Board meeting will be on July 11, 2007.