

OFFICE OF THE COMMISSIONER OF HIGHER EDUCATION

**Policy:** Public Participation Policy

**Effective Date:** September 7, 2010

**Approved:** 

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**1. Purpose**

This policy is adopted pursuant to § 2-3-103, M.C.A., which provides that each agency shall develop procedures for permitting and encouraging the public to participate in agency decisions that are of significant interest to the public.

**2. Statement of Policy**

The Commissioner of Higher Education (CHE) hereby adopts a policy of encouraging the public to participate in agency decisions that are of significant interest to the public. To this end, the CHE adopts the following provisions:

**3. Public Meetings**

The following meetings will be open to the public:

- a. Board of Regents and Board of Regents Committee Meetings
- b. Campus Advisory Meetings
- c. Inter-Unit Benefits Committee Meetings
- d. Perkins State Plan Advisory Committee Meetings
- e. Two-Year Council Meetings
- f. Governor's Scholarship Advisory Council Meetings
- g. FESP Advisory Council Meetings
- h. Student Loan Advisory Council

The public will be notified by posting public meeting agendas, including times, dates and locations of meetings, on the BOR/CHE web site (<http://www.mus.edu>). Regular BOR meetings will be noticed at least 7 days prior to the meeting. Additions to the agenda of regular meetings and the agendas for special meetings will be noticed no later than 48 hours prior to the meeting. A name and phone number will be posted for those who need further information, disability accommodations or general information about agenda topics.

**4. Press Notification**

It is the policy of the OCHE that local newspapers and TV stations will be notified by e-mail of Board of Regents meeting agendas and Board of Regents Committee meeting agendas. Public meetings will be posted on the CHE web site (<http://www.mus.edu>) at least 48 hours prior to the meeting.