John is kicking off the annual meeting of Montana educators (Montana ACTE) with 300 attendees.

Rod Risley, Director of PTK, has been working with the major two-year organizations.

- C4: Community College Completion Core, students helping students complete their two-year credential/degree; students sign a pledge to commit to complete.
- Students also commit to helping one other student to complete.
- Completion card ideas are gathered by the institutions and compiled.
- Example of New Jersey’s C4 Completion Week held in the spring, including a rally on the steps of the Capitol; all the banners are brought; this is a very effective public relations tool.

PKT has a Pearson Foundation grant to provide all the materials to do this; all PKT chapters are being asked to engage all students

**Action Steps: John-each CEO should visit with their respective chapters and come to consensus.**

- **Internal goal, by October 31st, campuses should have this conversation.**
- **Mary will get out the PTK information to the campuses.**

Rod discussed the C4 timeline and steps: form a committee if the interest is there; e.g., Mississippi has a statewide committee with representatives from the campuses; the week of activities will occur in early spring; electronic scans are all on the PTK web site and available for printing.

Karen-Michelle-VP of Marketing/Sales of Meaningful Collisions; NACCE; presented power point regarding HP Life e-Learning.

- Her email address: mirko@nacce.com
- Assessment—you cannot click through the program/training in the interactive modules; unique log-ins.
- Academic target audience: Overlay with CTE programs where students have an interest in entrepreneurship.
- For campuses to move forward, email Karen to gain access to the resources; Karen will then let John know about Montana’s participation.

Sue Jones-

- Discussed the Montana Digital Academy: timeline for updates, other submissions; due date October 16th; it appears more courses will be offered this year
- Update on statewide TAACCCT Grant: kick-off meeting on November 15th at Great Falls College; government shutdown ends today so we will be able to get answers to our grant-related questions.

- Webinar is being set up.
- Positions have been posted: project director, finance officer, navigator, administrative assistant; the positions include closing dates for preference in hiring but will remain open until filled.

Jan Lombardi will be leaving GEAR UP and so that position is open; Sue will chair that search committee.