Implementation Team Meeting  11-14-2012  12:00 p.m.-2:00 p.m.

In person:  
Annie Connole (S360), Barry Good (Missoula College), Bob Hietala (Gallatin College), Daniel Bingham (Helena College), David Hall (MUS), John Cech (MUS), John Garic (Highlands College), Kevin Brockbank (Missoula College), Lynn Stocking (Missoula College), Stefani Hicswa (MCC), Sue Jones (MUS), Susan Wolff (Great Falls College), and Tyler Trevor (MUS)

By phone:  
Anne Clark (CRA), Anneliese Ripley (UM Western), Brad Eldredge (FVCC), Jeannie Origbo (MUS), Jodi Smith (FVCC), Kristin Jones (FVCC), Marsha Riley (City College), and Victoria Clark (Bitterroot College)

I. Welcome—J. Cech  
A. Cech welcomed the group to the meeting  
B. Dean Good reminded the group that the Missoula College name rollout ceremony begins at 3:30pm for the campus tours and the speakers would begin their speeches, comments at 4:30pm  
C. Roll call of group

II. Workforce Development  
A. Eastern Montana Trip Update—J. Cech  
   1. Roughly three weeks ago Regent Krauss, Commissioner Christian, and Deputy Commissioner Cech toured Sidney area in Montana and Williston, ND  
   2. While in Williston had breakfast with economic authorities, state representatives, and mayor  
   3. Group spent a lot of time looking at North Dakota’s response to the Bakken Region Oil Boom and what lessons/ideas Montana could learn  
B. Prior Workforce Development Discussion  
   1. Follow-up discussion to May 2012 Discussion  
   2. Creation of The Workforce Training You Need Guide  
   3. Compilation of Business and Industry Training Non-Credit Offerings by Montana Colleges document  
   4. Discussion of the brochure and the work Miles Community College put into it  
   5. Discussion on work Miles Community College is doing to facilitate workforce development response in the Bakken Region  
C. The Workforce Training You Need—Right here in Montana Guide—S. Hicswa  
   1. Purposely kept the guide general since course offerings/trainings are continually changing on campuses  
   2. Imperative that the guide is kept up-to-date  
   3. There is training/education available in Montana, but need people to realize it and utilize it.  
D. Noncredit Training Challenges and Successes  
   1. Williston, ND and Denver, CO are where the Bakken businesses are based and currently providing the training for the employees  
   2. Montana side of the Bakken Region is still being developed and has many road blocks to overcome (example of the Sidney McDonald’s restaurant)
3. Business and Industry Training Non-Credit Offerings by Montana Colleges has a page with the contacts at each college with Kassie Taylor, Miles Community College acting as the lead.

4. Business and Industry leaders in the Bakken Region are making phone calls to colleges that have programs/trainings that would benefit their employees (example of MT Tech Program)

5. Dean Garlic asked if President Hicswa has received any of those calls and how does MCC handle providing the training the next day?
   a. Hicswa—Yes, has received those calls. You say “yes” then scramble to get everything ready and lined up.

6. Pricing/Policy Discussion
   a. multiple questions about prices and policy involved in offering non-credit
   b. majority of the colleges are currently having to price the course offering to just break even, not make a profit
   c. Dean Riley stressed breaking even is paramount, campuses have to cover their expenses (faculty pay, training materials, etc.)—discussed Hazmat and OSHA trainings City College offers

7. Colleges are competing with community training programs. Therefore, colleges’ trainings have to be self-supporting programs.

8. Maryland Document discussion
   a. bridge to credit programs
   b. state funding support
   c. better support students
   d. collecting data

9. Eleven (11) states provide funding for Workforce Development (ranges from 50%-100%)

10. State provided funding allows colleges to be competitive with private businesses

11. Highlands College currently doesn’t charge the community for room rental

12. Dean Wolff and Kristen Jones both discussed their prior experience with non-credit models in an other state (Oregon)

13. Hard for smaller schools that have departments that consist of one faculty member that is already overloaded to offer addition community/business trainings/programs

14. Dean Bingham discussed the model currently being implemented at Helena College and its success
   a. robust, self-sufficient program
   b. business model used that makes a profit
   c. work with business on adjusting prices as needed on a case-by-case basis to better serve the community

15. Judy Smith encouraged colleges to work with their local Business Expansion and Retention Group (BEAR) to help address non-credit needs/opportunities

E. Summarization of NCT Discussion
   1. Link to local BEAR
   2. Learn more about Helena College’s self-support model
   3. What are other states doing? (State Model research)

F. Possible Solutions for Non Credit Training (NCT)
   1. NCT for credit for charging/profits
   2. involve legislation
   3. Create a Central Clearinghouse
a. would be main contact for business/labor to match training/professional development needs to colleges  
b. Kassie Taylor from Miles Community College would act as the point of contact  
c. contracting between business and labor industry & colleges  

4. Need to make sure that we are not making duplicative programs  

III. Developmental Education and Adult Learner Updates  
A. CAEL Conference—S. Jones  
1. Group of six individuals traveled for the CAEL conference in Washington D.C. Of the six three also attended the Prior Learning Assessment Pre-Conference workshop  
2. PLA Pre-Conference was a 101 course on Portfolio Assessment  
   - follow-up to Amy Sherman  
   - labor intensive  
   - faculty buy-in needed  
   - best kept secret on campuses  
   - need to ramp up the awareness of what colleges have/ofer for PLA  
   - 135,000 adults with some, or no college degree in MT  
   - could be used at college fairs  
   - evaluating military training  
   - offer on-line courses to branches of the military while the individuals are still serving  
   - look at assessing training from apprenticeship programs  
   - faculty training needed on portfolio assessment  
3. Attendee Perspective—L. Stocking (Missoula College)  
   - Huge professional development needed statewide  
   - Beginning discussion of PLA is happening  
   - Conference was a great eye-opener and she can see new connections for the state  

III. Voluntary Framework of Accountability  
A. Piloted Program (Flathead Valley College)—B. Eldredge  
1. Lots of bugs to work out of proposed measures in the VFA  
2. Outcomes cover multiple years  
3. Outcomes are very comprehensive  
4. American Association of Community Colleges (AACC) is still digesting the first round of the pilot, but FVCC would be interested in continuing the program  

B. Data Discussion  
1. Issues  
   a. Would need a dedicated Institutional Researcher to track Developmental education  
   b. course names are not uniform and they may change throughout the years  
   c. time intensive  
   d. determining placed students vs. independent students taking developmental education courses  
   e. need to pay more attention to data  
   f. Board of Regents needs to make a commitment to fund the data collection information (Performance-based funding models vs. accountability)  

C. Summary  
1. Lots of discussion on what data is available currently to colleges and how colleges can access the information
2. Simplicity is better with data collection
3. Subcommittee will be formed to look at the data/VFA issue more in depth